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1	Administrative			Administrative				Administrative							
2	SWMP Coordinator	Designate a SWMP Coordinator (30 days)	All MS4 Types: From Annual MCC Form: Name/Contact: Stormwater Program Coordinator (MCC Form Contact Info)	Admin					Admin						
3	Inter-municipal agreements and other legal authorities	Update agreements with 3rd party contractors, coalitions or other entities where resources are shared (1 year)	All MS4 Types: MS4 Permit SWMP Plan definition. "The SWMP Plan should include a detailed written explanation of all management practices, activities and other techniques....Documents to include: ...Intermunicipal agreements and other legal authorities... (pg. 98)	Admin	Continue to maintain representation on the Coalition Board of Directors; decide budget (staffing, operation expenses), pay dues, attend Working Group meetings; implement Coalition work plan		X	X	Admin	Yes		Continue to maintain representation on the Coalition Board of Directors; decide budget (staffing, operation expenses), pay dues, attend Working Group meetings; implement Coalition work plan		X	X
				Admin	Continue with Coalition management as itemized in 2019 amended IMA/MOU (Board mtgs, Working Group meetings, budgeting, workplan, contract management, staffing, purchasing, basic services)	3/9/2021		X	Admin	Yes		Continue with Coalition management as itemized in 2019 amended IMA/MOU (Board mtgs, Working Group meetings, budgeting, workplan, contract management, staffing, purchasing, basic services)	12/31/2022		X

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4			All MS4 Types: Part IV. Reliance Upon Third Parties. Applies when covered entity relies on third party entities to develop or implement any portion of the SWMP. The covered entity must, through a signed statement, contract or agreement provide adequate assurance that the third parties will comply with permit requirements....see Contracted Entity Certification Statement...(pg. 18)	Admin	Continue to monitor self certification language and signatures on contracts for SWPPP review consultants	3/9/2021	X		Admin	X	No updates	Continue to monitor self certification language and signatures on contracts for SWPPP review consultants	3/9/2022	X	
5	Staffing and staff development programs and organization charts	Develop staffing plan/organizational chart (6 months)	All MS4 Types: From SWMP Plan definition. Documents to include:Staffing and staff development programs and organizational charts...(pg.98)	Admin	Update and complete Org Chart	3/9/2021	X		Admin	Yes		Update and complete Org Chart	3/9/2022	X	

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6			Traditional - Non Land Use Control and Non-Traditional MS4s: For each of the elements of the SWMP Plan, the covered entity must identify (i) the agencies and/or offices that would be responsible for implementing the SWMP Plan and (ii) any protocols for coordination among such agencies and/or offices necessary for the implementation of the plan element. (pg. 51)	Admin					Admin						
				Admin	Monitor hiring of SW Prog Tech for Cohoes by year end 2020	12/31/2020	X	X	Admin	Yes	Not hired				
				Admin	Hire Coalition GIS Coordinator NOTE: Covid19 pandemic and meltdown of the economy may force change in plans (hiring)	3/9/2021		X	Admin	Yes	Coalition GIS Coordinator (start date: 4/30/2021)	Coalition Director monitors and facilitates all aspects of hiring process so that GIS Coordinator starts 4/30/2021	6/1/2021		X
				Admin	Hire/train Coalition Stormwater Program Technician (PT-dedicated staff person for 4 MS4s) NOTE: Covid19 pandemic and meltdown of the economy may force change in plans (hiring)	3/9/2021		X	Admin	No	Job posted 2020/2021; interviews and job offer; noone hired.	Coalition Director discusses w/T/NewScot, C/Wvliet, C/Cohoes, and V/Menands next steps re: hiring/training of Coalition Stormwater Program Technician. Implement hiring decision and plan.	12/31/2021		X

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			Admin	Hire/train Coalition Outreach Specialist NOTE: Covid19 pandemic may force change in plans (hiring) NOTE: Covid19 pandemic and meltdown of the economy may force change in plans (hiring)	3/9/2021		X	Admin	No	Dropped. Covid - no funds.					
			Admin	Identify relevant training needs, suitable for Coalition wide training (ex. tablet use training, data management training, SWPPP Reviews and SwIM Layers; road salt mangement, MS4 construction inspections-forms-data management: Stormwater Regs)	3/9/2021		X	Admin	No	Covid - no Coalition staff to coordinate, social distancing mandates an obstacle	Coalition Director and members identify relevant staff development needs suitable for Coalition-wide or individual training (ex. tablet use training, data management training, SWPPP Reviews and SwIM Layers; road salt management, MS4 construction inspections-forms-data management, Stormwater Regs). Time permitting, implement training activity.	3/9/2022		X	
			Admin	Identify training opportunities for members, allocate training dollars for interested Coalition members, purchase training seats, as needed and funds are available	3/9/2021		X	Admin	Yes	Coalition funds supported 'ZOOM' training of individual MS4 'stormwater' staff.	Coalition Director identifies training (staff development) opportunities for members & Coalition staff, allocates training dollars for interested Coalition members, purchases training seats, as needed and funds are available	3/9/2022		X	
7	Enforcement Response Plan & Documentation of cases	Develop system to track enforcement (1 year)	Admin					Admin							

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8		Develop Enforcement Response Plan (3 years)	All MS4 Types: see MCM 3, MCM 4, and MCM 5 for enforcement procedures requirements.	Admin				Admin							
9	Annual Evaluation		All MS4 Types: A. Assessment: Covered entities must conduct an annual evaluation of its program compliance, the appropriateness of BMPs, progress towards goals... (pg. 19)	Admin	Complete Annual Evaluation as part of Joint Annual Report process	6/1/2020	X	X	Admin	Yes		Complete Annual Evaluation as part of Joint Annual Report process	6/1/2020	X	
				Admin	Coalition prepares with members the Joint SWMP Plan update (April/May 2020 Annual Evaluation).	6/1/2020	X	X	Admin	Yes		Coalition Director prepares Joint SWMP Plan Annual Evaluation (March/April 2021) template; meets with individual MS4s to assess progress meeting goals; records new goals. Director assembles and posts Joint SWMP Plan update on Coalition website.	6/1/2021		X
10	Administrative Requirements: Annual Reports		All MS4 Types: C. Annual Reporting: Central Office must receive annual report, electronic or hard copy, no later than June 1 of reporting year (pg.19)	Admin	Complete Annual Report for Cohoes and Joint Coalition Report as soon as possible given COVID19 related delays	12/31/2020	X	X	Admin	Yes		Complete Annual Report for Cohoes and Joint Coalition Report	6/1/2021	X	

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			Admin	Coalition submits Joint Annual Report by June 1, 2020 which includes individual MS4 Reports from members able to prepare a Report by June 1; others submit their individual Annual Report as soon as possible. All final documents are included and posted with the Coalition Joint Annual Report. For some MS4s office records unavailable due to Covid-19 social distancing restrictions.	6/1/2020. For some MS4s after 6/1/2020 as soon as possible (8/1/2020)	X	X	Admin	Yes		Coalition Director prepares Coalition-specific pages for individual MS4 Annual Reports; adds Coalition pages to individual MS4 reports; assembles MS4 Annual Reports into a Joint Annual Report; submits Joint Annual Report to NYSDEC. by June 1, 2021.	6/1/2021		X	
11	MS4 Correspondence with the Dept		Admin	All MS4 Types: B. Recordkeeping: must keep records included in SWMP plan...comments from the Department (pg.19)				Admin							
12	Special Conditions			Special Conditions				Special Conditions							
13	Special Conditions: Corrective actions implemented to correct a violation of Water Quality Standards		Special Conditions	NA, no Water Quality violations				Special Conditions		NA, no Water Quality violations					
14	Mapping			Mapping				Mapping							

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15	Mapping: Map of the MS4 conveyance system	Update map to show locaton of the entire small MS4 system (i.e. catch basins type of conveyance, outfalls); surface waters; impaired waters; areas of concern; post construction SMPs; municipal facilities; location of confirmed or suspected illicit discharges. (5 years or 8 years in phases from 2019 DEC powerpoint)	All MS4 Types: Mapping requirements are found in MCM 3 IDDE. They are stated here and in MCM 3. Requirements: Develop and maintain a map, at a minimum within covered entities jurisdiction in urbanized area and additionally designated area showing: location of all outfalls, names and local of all surface waters of State, by 2010 preliminary boundaries of storm sewersheds, even if extend outside urbanized area, when grant funds available, storm sewer system. Field verify outfall locations (pg. 36 & pg. 57)	Mapping	Various Construction Activity permitted projects are ongoing in City. Once completed 'as built' signed by PE will be provided and incorporated into GIS mapping platform. All contingent on Coalition hiring GIS Coordinator as planned	3/9/2021	X	X	Mapping	No		Various Construction Activity permitted projects are ongoing in City. Once completed 'as built' signed by PE will be provided and incorporated into GIS mapping platform.	3/9/2022	X	X
				Mapping	Hire and train GIS Coordinator in Coalition storm system and program mapping completed to date; the status/cost of all exisitng mapping related technology (computers, GPS units, mapping software); purpose of Coalition support and details of relevant water regulations; GIS capacity and ananticipated needs of all Coalition members	3/9/2021		X	Mapping	Yes, partial	Coaliiton GIS Coor hired, start date 4/30/2021, not trained.	Coalition Director and others train Coalition GIS Coordinator in Coalition storm system and program mapping completed to date; ArcGIS Online use to date; SwIM mapper; the status/cost of all exisitng mapping related technology (computers, GPS units, mapping software); and status of individual MS4 stormwater program mapping efforts to date.	12/31/2021	X	X

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				Mapping	Coalition GIS Coordinator meets with individual MS4s to develop a Coalition wide mapping needs plan and completion timetable; establishes priorities, and shares/explains plan with Coalition members.	3/9/2021	X	X	Mapping	No	Coalition GIS Coordinator meets with individual MS4s to develop a Coalition wide mapping needs plan and completion timetable; establishes priorities, and shares/explains plan with/to Coalition members.	3/9/2022	X	X	
				Mapping	GIS Coordinator trains members in all aspects of ArcGIS Online Survey 123-Collector tablet use (ORI, Construction Sites, Municipal Facilities inspections). Competencies identified and training success monitored.	3/9/2021	X	X	Mapping	No	GIS Coordinator reviews existing ArcGIS Online Survey 123-Collector stormwater forms (ORI, Construction Sites, Municipal Facilities inspections); identifies with input from Coalition members form issues; updates forms; makes corrected forms available to others; provides training in tablet use and reporting documents.	3/9/2022	X	X	

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				Mapping	Coalition GIS Coordinator and Coalition Director purchase as needed mapping related technology (computer equipment, GPS units, mapping software, staff training, printers)	3/9/2021		X	Mapping	No	Coalition GIS Coordinator and/or Coalition Director evaluate mapping equipment, software, and training needs. Costs are researched with County IT and included in Coalition budget.	3/9/2022		X	
16	MCM 1 - Public Education and Outreach			MCM 1 - Public Education and Outreach				MCM 1 - Public Education and Outreach							
17			Traditional - Non Land Use Control and Non-Traditional MS4s should consider their public to be the employee/user population, visitors, or contractor/developers. Examples: 1. Educational institutions- faculty, other staff, students, visitors; and 2. Other Gov't Entities-staff, contractors, visitors (pg. 51)	MCM 1 Public Education					MCM 1 Public Education						
18	MCM1 Public Education and Outreach: Pollutant of Concern, Geographic Areas of Concern and waterbodies of concern	Program Development and Implementation (1 year) .	All MS4 Types: Covered entities must identify Pollutants of Concern, waterbodies of concern, geographic areas of concern, target audiences (pg. 30 & pg. 51)	MCM 1 Public Education					MCM 1 Public Education						

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19	MCM1 Public Education and Outreach: Defined goals of the Educational program	Develop and implement program to educated public about significant stormwater issues that are relevant to the MS4. See Part VI.A.1 for guidelines	<p>ALL MS4 Types: Covered entities develop and implement an ongoing public education and outreach designed to describe impacts of stormwater discharges on water bodies; POCs and their sources; steps that contributors of these pollutants can take to reduce pollutants in stormwater runoff; and steps that contributors of non-stormwater dischargers can take to reduce pollutants (pg. 30 , 31 & pg. 52).</p>	MCM 1 Public Education	Continue storm drain stenciling where improper pet waste disposal suspected (location: part of Simmons, Amity, Columbia). POC: bacteria	3/9/2021			MCM 1 Public Education	No	staff retired				
				MCM 1 Public Education	1. Support/update Coalition website	3/9/2021		X	MCM 1 Public Education	Yes		Individual MS4s support and Coalition Director updates Coalition website	3/9/2022		X

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												Coalition and Cohoes review respective links to/from websites for stormwater content and clarity of messaging	3/9/2022	X	X
				MCM 1 Public Education	2. For interested Coalition MS4s provide access to the Center for Watershed Protection member portal (archived webcasts, educational material);	3/9/2021	X	MCM 1 Public Education	Yes		Coalition Director identifies webcasts of interest to Coalition members (purchased or free); Coalition sponsors 1 presentation at a particular date/time using videoconference technology. Presentation promoted by Coalition and members	3/9/2022	X	X	
				MCM 1 Public Education	3. If requested, print/distribute existing stormwater publications (brochure racks, clean up events, etc.)	3/9/2021	X	MCM 1 Public Education	Yes		For interested Coalition members, Director prints/distributes existing stormwater publications (for brochure racks, clean up events, etc.)	3/9/2022		X	
				MCM 1 Public Education	4. Hire Coalition Outreach Specialist who updates and/or creates educational material for targeted audience - message and effectiveness analyzed.	3/9/2021	X	MCM 1 Public Education	No	Dropped. Coalition Outreach Specialist not hired.					
20			Traditional - Non Land Use Control and Non-Traditional MS4s: Educational materials may be made available at locations including, but not limited to: at service areas, lobbies, or other locations where information is made available; at staff training; on covered entity's website; with pay checks; and in employee break rooms. (pg. 52)	MCM 1 Public Education				MCM 1 Public Education							

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21			Traditional - Land Use Control MS4: at minimum covered entity shall report on these items: 1. list education and outreach activities performed for the general public and target audiences and provide any results (# people attended, amount of materials distributed, etc. 2. entity performing education and outreach may report on IDDE educational activities planned or completed for the public, construction site stormwater control training, employee pollution prevention/good housekeeping training planned or completed; 3. effectiveness of program/BMPs/goal assessment; 4. maintain records of training activities. (pg. 31)	MCM 1 Public Education					MCM 1 Public Education						

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22			Traditional - Non Land Use Control and Non-Traditional MS4s: a minimum covered entity shall report on these items: 1. list education/outreach activities performed and provide any results (# people attended, amount of materials distributed, etc. 2. education of public about hazards associated with illegal discharges and improper disposal of waste; 3. entity performing education and outreach may report on IDDE educational activities planned or completed for the public, construction site stormwater control training, employee pollution prevention/good housekeeping training planned or completed; 4. effectiveness of program/BMPs/goal assessment; 5. maintain records of training activities. (pg. 52 & pg. 53)	MCM 1 Public Education					MCM 1 Public Education						
23	MCM 2 - Public Participation			MCM 2 - Public Involvement/Participation				MCM 2 - Public Participation							
24	MCM 2 Public Participation: Opportunities provided to the public for participation in the program	Identify at least one opportunity for public participation on development and implementation of SWMP. See Part VI.B.1. for types of opportunities. (6 months)	Traditional - Land Use Control MS4: Develop and implement a program identifies key individuals and groups public and private who are interested in or affected by the SWMP. Program identifies types of input covered entity will seek from key individual and groups (pg. 32 & pg. 33)	MCM 2 Public Inv/Part					MCM 2 Public Inv/Part						

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25			All MS4 Types: Each covered entity shall ensure that local public officials and members of the public are informed about the program, activities, and progress made (pg. 21).	MCM 2 Public Inv/Part					MCM 2 Public Inv/Part						
26			All MS4 Types: Provide an opportunity for public to participate in development, implementation, review, and revision of SWMP (pg. 33 and pg. 54)	MCM 2 Public Inv/Part					MCM 2 Public Inv/Part						
27	Inform public of the opportunities (ex. update website, publish in newsletter, announcement, advertisements). (6 months)		Traditional - Land Use Control MS4: Program describes activities covered entity will take to program access to those who want it and to gather the needed input. Activities included but limited to: water quality hotline (report spills, dumping, construction site concerns, etc.); stewardship activities like stream clean ups, storm drain marking and volunteer water quality monitoring. (pg. 33)	MCM 2 Public Inv/Part	Conduct public participation activities: 1. Beautification and Clean Up Day; 2. Household Hazardous Waste Collection Day (tentative)	3/9/2021	X		MCM 2 Public Inv/Part	Yes	Completed City Clean Up w/social distancing at Lansing Park	Conduct public participation activities: 1. Beautification and Clean Up Day; 2. Household Hazardous Waste Collection Day (tentative)	3/9/2022	X	
				MCM 2 Public Inv/Part	Organize one or more Coalition-wide WAVE Volunteer Stream Monitoring events (July 1 to Sept 30);	3/9/2021	X	X	MCM 2 Public Inv/Part	No	Due to Covid social distancing, no WAVE events organized by Coalition	Director queries Coalition members regarding Coalition-wide WAVE volunteer stream monitoring events (July 1 to Sept 30), organizes one or more if interest	3/9/2022		X

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	Required Record	Deliverable	Text (pg. no)	Goal	Due Date	MS4	Coalition	Goal Met?	Comments	Goal	Due Date	MS4	Coalition		
			MCM 2 Public Inv/Part	Hire and train Coalition Outreach Specialist who organizes one coalition-wide public participation activity	3/9/2021	X	X	MCM 2 Public Inv/Part	No	Director queries Coalition members about Coalition sponsorship or coordination of one public participation event (not WAVE). If interest, provide Coalition staff support and coordinate Coalition-wide support.	3/9/2022	X	X		
28	Identify local Point of Contact to receive and respond to public concerns regarding stormwater management. or compliance. See Part VI.B.1.c. Name or title of this contact and telephone number must be published in public outreach and public participation materials. (6 months)	All MS4 Types: Identify a local point of contact for public concerns regarding stormwater management and compliance with this SPDES permit Name or title of this contact and phone number must be published in public outreach and participation materials and kept up to date on the MCC form (pg. 33 & pg. 54)	MCM 2 Public Inv/Part					MCM 2 Public Inv/Part							
29	MCM 2 Public Participation: Public input comments received on SWMP and annual report	All MS4 Types: Prior to submitting the annual report by June 1, present the draft annual report in a format that is open to the public, where the public can ask questions about and make comments on the report. This can be done: at a meeting if Traditional MS4 and on the internet. If internet, provide the public the opportunity to provide comments on the internet or otherwise, and if Traditional MS4 provide the public the opportunity for 2 or more persons to request a public meeting -detailed meeting requirements listed in permit. (pg 33, 34, 54, and 55).	MCM 2 Public Inv/Part	Continue to post the DRAFT/FINAL Annual Report on a website for public comment (May, 2020) and post the location of the updated SWMP as required by the MS4 Permit (May, 2020) for continuous SWMP input. Posting dates may change depending on COVID19 imposed limitations and ability of all stormwater staff to prepare documents.	3/9/2021	X	X	MCM 2 Public Inv/Part	Yes	Continue to post the DRAFT/FINAL Annual Report on Coalition and City website for public comment (May, 2021) and post the location of the updated SWMP as required by the MS4 Permit (May, 2021) for continuous SWMP input.	3/9/2021	X	X		

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30			All MS4 Types: Re: Annual Report - Department recommends that announcements be sent directly to individuals (public and private interested parties) known to have a specific interest in the covered entities SWMP (pg. 34 & pg. 55)	MCM 2 Public Inv/Part					MCM 2 Public Inv/Part			Coalition Director emails information about SWMP Plan update and posting of DRAFT/FINAL MS4 Permit Joint Annual Report on Coalition website. Email list includes elected officials and staff from 12 Coalition MS4 member communities.	6/15/2021		X
31			All MS4 Types: Annual report includes a summary of any comments received and (intended) responses on the individual covered entities information or the shared annual report submission. Changes made to the SWMP in response to comments should be described in the annual report. (pg. 34 & pg. 56)	MCM 2 Public Inv/Part					MCM 2 Public Inv/Part						
32			All MS4 Types: A copy of the final report and the SWMP Plan are available for public inspection (pg. 34 & pg. 56)	MCM 2 Public Inv/Part					MCM 2 Public Inv/Part			City posts DRAFT and FINAL Annual Report on City website, hard copy of both at City Hall on table	3/9/2022	X	
												Director posts FINAL Joint Annual Report on Coalition website	3/9/2022		X

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33			Traditional - Land Use Control MS4: At a minimum, covered entity shall report on: annual report presentation (date, time, attendees) or information about how the annual report was made available for comment; comments received and intended responses (as an attachment); public involvement/participation activities (Ex. steam cleanups, # attending, number of calls to hotline, # and extent of storm drain stenciling); effectiveness of program/BMPS/goal assessment. (pg. 35)	MCM 2 Public Inv/Part				MCM 2 Public Inv/Part							
34			Traditional - Land Use Control & Non Traditional MS4s: At a minimum, covered entity shall report on: annual report presentation (date, time, attendees) or information about how the annual report was made available for comment; comments received and intended responses (as an attachment); effectiveness of program/BMPS/goal assessment. (pg. 56)	MCM 2 Public Inv/Part				MCM 2 Public Inv/Part			City of Cohoes staff presents Annual Report to public meeting of City Common Council (~April, 2021)	6/1/2021	X		
35	MCM 3 - Illicit Discharge Detection & Elimination			MCM 3 - Illicit Discharge Detection & Elimination				MCM 3 - Illicit Discharge Detection & Elimination							
36	MCM3 Illicit Discharge Detection & Elimination: Law, ordinance or regulatory mechanism		Traditional - Land Use Control and Traditional -Non Land Use Control MS4s: Prohibit through law, ordinance, or other regulatory mechanism illicit discharges into small MS4 (pg. 36)	MCM 3 IDDE				MCM 3 IDDE							

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	Required Record	Deliverable	Text (pg. no)	Goal	Due Date	MS4	Coalition	Goal Met?	Comments	Goal	Due Date	MS4	Coalition		
37			Non-Traditional MS4: Prohibit illicit discharges to MS4 and implement enforce against illicit discharges through available mechanisms; procedures or policies must be developed for implementation and enforcement mechanisms; a written directive from person authorized to sign NOI stating mechanisms must be used and who (position) is responsible for ensuring compliance with and enforcing of the mechanisms; mechanisms and directive must be equivalent to State Model IDDE Local Law (pg. 59)	MCM 3 IDDE					MCM 3 IDDE						
38	MCM3 Illicit Discharge Detection & Elimination: Certification of equivalency by attorney representing MS4		Traditional - Land Use Control and Traditional -Non Land Use Control MS4s: Mechanism must be equivalent to States model IDDE Local Law; the mechanism must be certified by the attorney representaing the small MS4 as being equivalent (pg. 36)	MCM 3 IDDE					MCM 3 IDDE						
39			All MS4 Types: Describe procedures for enforcing against illicit dischargers (pg. 36 & pg. 59)	MCM 3 IDDE					MCM 3 IDDE						
40			All MS4 Types: Implement appropriate enforcement procedures and actions (pg.36 & pg. 59).	MCM 3 IDDE					MCM 3 IDDE						

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41	MCM3 Illicit Discharge Detection & Elimination: Education materials on Illicit Discharge prevention program	Update education and outreach to address most common behaviors identified through implementation of program (1 year)	All MS4 Types: Program must inform public employees, business, and the general public of the hazards associated with illegal discharges and prompoer disposal os waster (pg. 37 & pg. 58)	MCM 3 IDDE					MCM 3 IDDE						
42	MCM3 Illicit Discharge Detection & Elimination: Hotline reports including name, date of report, location	Establish a hotline & system to track complaints on illicit discharges (6 months)		MCM 3 IDDE					MCM 3 IDDE						
43	MCM3 Illicit Discharge Detection & Elimination: Priority areas based on IDDE Guidance	Part VI.C.4 Identify areas with high discharge potential using Table 14 of IDDE Guidance Manual (6 months)	All MS4 Types: Program must include procedures for identifying priority areas of concern (geographic, audience, or otherwise) for IDDE program. (pg 37 & pg. 58)	MCM 3 IDDE					MCM 3 IDDE						
44		Part VI.C.4 Identify High Priority Outfalls (3 years)		MCM 3 IDDE					MCM 3 IDDE						
45	MCM3 Illicit Discharge Detection & Elimination: ORI Field Sheets	Part VI. C.4 Develop outfall inspection procedures (identify individuals responsible for inspections, procedures for recording information as part of outfall inspections, procedures for sampling flowing outfalls, re-inspection of outfalls) (3 years)	All MS4 Types: Conduct an outfall reconnaissance inventory as described EPA publication entitled: IDDE: A Guidance Manual for Program Development and Technical Assessment addressing every outfall within urbanized area at least once every five years, with reasonable progress each year. (pg. 36 & pg. 57)	MCM 3 IDDE	"ORI" new additional outfalls and pre-existing outfalls. This will depend on COVID19, speed of hiring Coaliiton SW Prog Tech, availability given seasonal constraints.	3/9/2021	X	X	MCM 3 IDDE	Yes	Completed new outfalls, resulting from mapping	"ORI" new additional outfalls and pre-existing outfalls. This will depend on hiring of Coalition SW Prog Tech, availability of student interns for the City, and Covid social distancing restrictions.	3/9/2022	X	X

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			MCM 3 IDDE	Coalition Director reviews with Working Group contents of ORI kit-match kit to Svy123 ORI form- remove/add kit items	3/9/2021	X	X	MCM 3 IDDE	Yes						
			MCM 3 IDDE	Coalition Director reviews ORI Kit resupply and water testing role of Albany County Water Purification District, revise services as needed	3/9/2021	X	X	MCM 3 IDDE	Yes		Coalition provides Industrial discharge and bacteria sampling for interested Coalition members via a private lab. ORI Kit management at Coalition office (175 Green St)	3/9/2022		X	
			MCM 3 IDDE	GIS Coordinator and/or Coalition Director trains MS4s in use of tablets/ORI Svy123 forms, data access and management. All MS4s high functionins users of tablet/form technology	3/9/2021	X	X	MCM 3 IDDE	No	Covid - County wide hiring freeze (2020). No Coalition staff hired to complete this goal.	GIS Coordinator and Coalition Director researches with individual MS4s status of MS4/member use post DEC grant (~since June, 2019) of tablets/ORI Svy123 forms, data access and management. Future needs and arrangements clarified; implementation plan developed with and for all parties.	3/9/2022	X	X	
			MCM 3 IDDE	Coalition Stormwater Program Tech completes ORI inspection for 4 MS4s as needed or requested (Cohoes, W/vliet, Menands, New Scotland)	3/9/2021	X	X	MCM 3 IDDE	Partial Yes.	Coalition Director completes ORIs for Menands, trains Cohoes intern/staff in tablet use.	If Coalition Stormwater Program Tech hired, determine location and extent of ORI inspections for Cohoes, W/vliet, Menands, and New Scotland. Complete ORIs as requested.	3/9/2022		X	
46		Part VI.C.4 Train individual(s) assigned to outfall inspections and sampling (1.5 years)	MCM 3 IDDE	Coalition trains SW Prog Tech ORI protocol. Equipment provided.	3/9/2021	X	X	MCM 3 IDDE	No	Tech not hired					

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47	MCM3 Illicit Discharge Detection & Elimination: Outfall Sampling Results	Part VI.C.4 Develop system for tracking outfall inspections and analyzing data (1.5 years)	MCM 3 IDDE					MCM 3 IDDE							
48	MCM3 Illicit Discharge Detection & Elimination: Track Down procedures	Part VI.C.3. Develop track down procedures (identifying individuals responsible for track down, procedures to meet Chapter 13 of IDDE Guidance, time frames to act, referral for elimination) (2 years)	MCM 3 IDDE	Track down procedures updated as part of training (ncludes tablet use, forms, data management, who does what re: org chart)	3/9/2021	X	X	MCM 3 IDDE	No						
49		Part VI.C.4. Train individual(s) assigned to track down illicit discharges (1 year)	MCM 3 IDDE					MCM 3 IDDE							
50	MCM3 Illicit Discharge Detection & Elimination: Illicit Discharge Elimination procedures	Part VI.C.6 Update procedures for elimination (identifying individuals responsible for contacting responsible party, time frames to act, escalating enforcement, confirm corrective action, tracking progress) (2 years)	MCM 3 IDDE	Elimination procedures updated as part of training (ncludes tablet use, forms, data management, who does what re: org chart)	3/9/2021	X	X	MCM 3 IDDE	No						

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51			All MS4 Types: Develop and maintain a map minimally within covered entities jurisdiction in urbanized area showing: location of all outfalls, names and local of all surface waters of State, by 2010 preliminary boundaries of storm sewersheds, even if extend outside urbanized area, when grant funds available, storm sewer system.Field verify outfalls (pg. 36 & pg. 57) GOALS ENTERED IN MAPPING SECTION.	MCM 3 IDDE				MCM 3 IDDE							
52			All MS4 Types: Covered entities shall report: # & % of outfalls mapped; # of outfall detected and eliminated; % of outfalls for which an outfall reconnaissance inventory has been made; status of system mapping; activities in and results of informing public employees, businesses, and general public of hazards associated with illegal discharges and improper disposal of waste; regulatory mechanism status-certified as equivalent; effectiveness of program, BMPS, goal assessment (pg. 37 & pg. 58)	MCM 3 IDDE				MCM 3 IDDE							
53	MCM 4 - Construction Site Runoff Control			MCM 4 - Construction Site Runoff Control			MCM 4 - Construction Site Runoff Control								

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54	MCM 4 Construction Site Runoff Control: Law, ordinance or regulatory mechanism	Part VI.D.3 Update the local law and certify that it is equivalent to the new model law (1.5 years)	Traditional - Land Use Control MS4: Program includes a law, ordinance or other regulatory mechanism to require SWPPP for each applicable land disturbing activity that includes erosion and sediment controls that meet the States current technical standards (pg. 39)	MCM 4 Constr Site Runoff Control				MCM 4 Constr Site Runoff Control							
55			Traditional - Non-Land Use Control & Non-Traditional MS4: Program incorporates mechanisms for construction runoff requirements to the extent allowable under State and local law that meets State's most current technical standards: through available mechanisms; procedures & policies must be developed for implementation & enforcement; a written directive from person authorized to sign NOI stating that updated mechanisms must be used and who (position) is responsible; mechanisms/directive equivalent to requirements of SPDES General Pmt for Construction Activities (pg. 60-61)	MCM 4 Constr Site Runoff Control				MCM 4 Constr Site Runoff Control							
56	MCM 4 Construction Site Runoff Control: Certification of equivalency by attorney representing MS4		Traditional - Land Use Control MS4: Mechanism must be equivalent to one of the versions of NYSDEC Sample Local Laws for Stormwater Mgmt and Erosion and Sediment Control (pg 39)	MCM 4 Constr Site Runoff Control				MCM 4 Constr Site Runoff Control							

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57			Traditional - Land Use Control MS4: Contains requirements for constructions site operators to control waste such as discarded building materials, concrete truck washout, chemicals, litter, and sanitary waste at construction site...pursuant to requirements of construction permit (pg. 39)	MCM 4 Constr Site Runoff Control					MCM 4 Constr Site Runoff Control						
58	MCM 4 Construction Site Runoff Control: Education materials on Construction program		All MS4 Types: Educates construction site owner/operators, design engineers, municipal staff and other individuals to whom regs apply about the munciaplities (MS4s) construction stormwater requirements, when requirements apply, to whom, procedures for submission of SWPPPs, procedures for construction site inspections, and other procedures associated with the control of construction stormwater. (pg. 40 & pg. 61)	MCM 4 Constr Site Runoff Control					MCM 4 Constr Site Runoff Control						
59	MCM 4 Construction Site Runoff Control: Construction Site Inventory	Part VI.D.5 Update construction site inventory to track new data elements (i.e. elements not explicitly required by GP-0-15-003) (3 years)	All MS4 Types: Program establishes and maintains an inventory of active construction sites, including location of site, owner/operator information (pg. 41 & pg. 61)	MCM 4 Constr Site Runoff Control					MCM 4 Constr Site Runoff Control						
60	MCM 4 Construction Site Runoff Control: Construction Site priority areas			MCM 4 Constr Site Runoff Control					MCM 4 Constr Site Runoff Control						

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61	MCM 4 Construction Site Runoff Control: SWPPP Review forms	Part VI.D.7 Update SWPPP review procedures (utilize form for new projects) for erosion sediment control and post construction r eview (1 year)	Traditional - Land Use Control MS4: Describes procedures for SWPPP Review (pg. 39)	MCM 4 Constr Site Runoff Control					MCM 4 Constr Site Runoff Control						
62		Part VI.D.7 Train SWPPP reviewers (1.5 years)	Traditional - Land Use Control MS4: Program ensures that the individual performing reviews are adequately trained and understand State and local sediment and erosion control requirements (all SWPPPs must be reviewed for sites 1 acre or greater; must utilize MS4 SWPPP Acceptance Form) (pg. 39-40)	MCM 4 Constr Site Runoff Control					MCM 4 Constr Site Runoff Control						
63	MCM 4 Construction Site Runoff Control: Documentation of all Pre-Construction Inspection meetings	Part VI.D.8. Establish procedures for pre-construction inspection/meeting (6 months)		MCM 4 Constr Site Runoff Control	Stormwater staff attend, document, and retain minutes of Pre-Construction and Job Meetings	3/9/2021	X		MCM 4 Constr Site Runoff Control	Yes	Pre-Con meeting held, minutes retained, routine procedure	Stormwater staff attend, document, and retain minutes of Pre-Construction and Job Meetings	3/9/2022	X	
64	MCM 4 Construction Site Runoff Control: Construction Site Inspection documentation including project closeout inspection	Part VI.D.9 Update construction inspection procedures (identify individual(s) responsible for inspections, inspection frequencies, documentation, close out, sign NOT) (1 year)	All MS4 Types: Describes procedures for site inspections and enforcement of erosion and control measures, including steps to identify priority sites. All sites must be inspected where the disturbance is greater than 1 acre. (pg. 40 & pg. 60).	MCM 4 Constr Site Runoff Control					MCM 4 Constr Site Runoff Control						

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65			Traditional - Land Use Control MS4: Covered entities must determine that it is acceptable for the owner/operator of a construction project to submit the Notice of Termination (NOT) to the Department by performing a final site inspection themselves or by accepting the Qualified Inspector's final inspection certificate(s) required by the Construction Permit. Principal executive officer, ranking elected official, or duly authorized rep shall document their determination by signing MS4 Acceptance statment on NOT. (pg. 40)	MCM 4 Constr Site Runoff Control					MCM 4 Constr Site Runoff Control						
66		Part VI.D.7 Train Construction site inspectors (1.5 years)	Traditional - Land Use Control MS4: Program must ensure that individuals performing the inspections are adequately trained and understand state and local sediment and erosion requirements (pg. 40)	MCM 4 Constr Site Runoff Control					MCM 4 Constr Site Runoff Control						
67		Part VI.D.7 Train individuals in four (4) hours of Department endorsed training in proper erosion and sediment control principles from a Soil and Water Conservation District or other endorsed entity (1.5 years)	All MS4 Types: Ensures that construction site operators have received E/SC training, including the trained contractor s as defined in Construction Activity Permit, before they do work within a covered entities jurisdiction and maintain records of that training. Training may be provided by Soil and Water Conservation District...(pg. 41 & 61)	MCM 4 Constr Site Runoff Control	Renew 4 hr training for relevant City employees (minimally 2)	3/9/2021	X		MCM 4 Constr Site Runoff Control	No	Staff retired	Renew 4 hr E/SC training for relevant City employees and new staff (possibly 2)	3/9/2022	X	

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			MCM 4 Constr Site Runoff Control	Co-sponsor with ACSWCD, one (1) 4hr E/SC training for Construction Site Operators; distribute promotional material to Coalition members; post training info on Coalition website.	3/9/2021		X	MCM 4 Constr Site Runoff Control	No	ACSWCD training not offered due to Covid	Coalition Director consults with ACSWCD about future of 4 hr E/SC training given videoconference E/SC offerings by SWCD state-wide. If relevant and possible, one training co-sponsored with ACSWCD (not a videoconference).	3/9/2022		X	
68	Part VI.D.11 Update tracking system for inspections and complaints (6 months)		MCM 4 Constr Site Runoff Control	Traditional - Land Use Control MS4: Covered entities shall report: # of SWPPPs reviewed; # and type of enforcement action; % of active construction sites inspected once; % of active construction sites inspected more than once; # of construction sites authorized for disturbance of one or more acres; effectiveness of program/BMPs/goal assessment. (pg. 41)				MCM 4 Constr Site Runoff Control							
69			MCM 4 Constr Site Runoff Control	Traditional - Non-Land Use Control & Non-Traditional MS4: Covered entity shall report: # and type of sanctions employed; status of regulatory mechanism - certify will assure compliance with Construction Permit; # of construction sites authorized for disturbance greater than 1 acre; effectiveness of program/BMPs/goal assessment (pg. 62)				MCM 4 Constr Site Runoff Control							

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	Required Record	Deliverable	Text (pg. no)	Goal	Due Date	MS4	Coalition	Goal Met?	Comments	Goal	Due Date	MS4	Coalition			
70	MCM 4 Construction Site Runoff Control: Public complaint reports including name, date of report, location...		All MS4 Types: Describes procedures for receipt and follow up on complaints or other information submitted by the public regarding construction site storm water runoff (pg. 40 & pg. 61).	MCM 4 Constr Site Runoff Control					MCM 4 Constr Site Runoff Control							
71	MCM 5 - Post Construction Stormwater Runoff			MCM 5 - Post Construction Stormwater Runoff				MCM 5 - Post Construction Stormwater Runoff								
72	MCM 5 Post Construction Stormwater Runoff: Law, ordinance or regulatory mechanism	Part VI.E.2 Update the local law and certify that it is equivalent to the new model law (1.5 years)	Traditional - Land Use Control MS4: Program includes a law, ordinance or other regulatory mechanism to require post construction run off controls from new deveopment and re-development projects to the extent allowable under State law that meets the State most current technical standards. (pg. 43)	MCM 5 Post Constr SW Runoff					MCM 5 Post Constr SW Runoff							

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73			Traditional - Non-Land Use Control & Non-Traditional MS4: Program incorporates enforceable mechanism for post-construction runoff control from new development and redevelopment projects to extent allowable under state or local law that meets State current technical standards through available mechanisms, procedures or policies must be developed for implementation and enforcement; written directive from person authorized to sign NOI stating mechanisms must be used and who (position) is responsible for ensuring compliance with and enforcement the mechanisms; and mechanism and directive must assure compliance with SPDES General Permit for Construction Activities (pg. 62)	MCM 5 Post Constr SW Runoff					MCM 5 Post Constr SW Runoff						
74	MCM 5 Post Construction Stormwater Runoff: Certification of equivalency by attorney representing MS4		Traditional - Land Use Control MS4: Regulatory mechanism must be equivalent to one of the versions of NYSDEC Sample Local Laws for Stormwater Mgmt and Erosion and Sediment Control (pg 43)	MCM 5 Post Constr SW Runoff					MCM 5 Post Constr SW Runoff						
75			All MS4 Types: Includes a combination of structural and non-structural management practices according to standards defined in the most current version of the NYS Stormwater Management Design manual (pg. 43 & pg. 64)	MCM 5 Post Constr SW Runoff					MCM 5 Post Constr SW Runoff						

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76			All MS4 Types: in development of watershed plans, municipal comprehensive plans (only Trad MS4s), open space preservation programs, local law, ordinances and land use regulations, covered entities must consider principles of Low Impact Development, Better Site Design, and other Green Infrastructure Practices to the MEP (Maximum Extent Practicable) (pg. 43 & pg. 64)	MCM 5 Post Constr SW Runoff				MCM 5 Post Constr SW Runoff		2017 Form based code adopted, includes green infrastructure and related considerations					
77			Traditional - Land Use Control MS4: Covered entities are required to review according to Green Infrastructure practices defined in the Design Manual at a site level and encouraged to review, and revise where appropriate local codes and law that include provisions that preclude green infrastructure or construction techniques that minimize or reduce pollutant loadings. (pg. 43)	MCM 5 Post Constr SW Runoff				MCM 5 Post Constr SW Runoff							
78			Traditional - Land Use Control MS4: Describe procedures for SWPPP Review and review of individual SWPPPs to ensure consistency with NYS SW Design Manual. (pg. 44)	MCM 5 Post Constr SW Runoff				MCM 5 Post Constr SW Runoff							
79			Traditional - Land Use Control MS4: Program ensures that individual performing the SWPPP review are adequately trained and understand the State and local post construction site requirements (pg.44)	MCM 5 Post Constr SW Runoff				MCM 5 Post Constr SW Runoff							

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80			Traditional - Land Use Control MS4: Program ensures that individual performing the review of SWPPPs that include post construction stormwater management practices are <i>qualified professionals</i> or under the supervision of <i>qualified professionals</i> (pg. 44)	MCM 5 Post Constr SW Runoff				MCM 5 Post Constr SW Runoff							
81			Traditional - Land Use Control MS4: Program ensures that after review of SWPPPs the covered entity must utilize the "MS4 SWPPP Acceptance Form" created by the Department as required in Construction Activity Permit when notifying construction site owner/operators that their plans have been accepted by the covered entity. (pg. 44)	MCM 5 Post Constr SW Runoff				MCM 5 Post Constr SW Runoff							
82			Traditional - Land Use Control MS4: Program utilizes available training from sources such as Soil ad Water Conservation Districts, Planning Councils....to educate municipal boards and Planning and Zoning Boards on low impact development principles, better site design approach, and green infrastructure applications.(pg.44)	MCM 5 Post Constr SW Runoff				MCM 5 Post Constr SW Runoff			Direct Planning Board to stormwater related trainings, emphasis various site options and appropriate stormwater practices	3/9/2022	X		

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83			Traditional - Land Use Control MS4: (newly regulated): Covered entity shall report on procedures for SWPPP review; procedures for inspection and maintenance of post construction management practices; and procedures for enforcement and penalization of violators (pg. 46)	MCM 5 Post Constr SW Runoff				MCM 5 Post Constr SW Runoff							
84	MCM 5 Post Construction Stormwater Runoff: Post-Construction SMP Inventory	Part VI.E.3 Update Post Construction SMP inventory to track all required elements (identify frequency for inspection based on the O&M manual or DEC design manual) (3 years)	All MS4 Types: Maintain an inventory of post construction stormwater practices within the covered entities jurisdiction. At a minimum include practices discharging to small MS4 that have been installed since March 10, 2003, all practices owned by the MS4, and those practices found to cause or contribute to water quality standard violations. Inventory shall include at minimum: location of practice (street address or coordinants); type of practices; maintenance needed per NYS Stormwater Management Design Manual, SWPPP or other provided documentation, and dates and type of maintenance performed (pg. 44,45, and 64)	MCM 5 Post Constr SW Runoff				MCM 5 Post Constr SW Runoff							

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85	MCM 5 Post Construction Stormwater Runoff: Post-Construction Inspection documentation	Part VI.E.5 Train individuals responsible for inspection and maintenance (1.5 years)	All MS4 Types: Program ensures adequate long-term operation and maintenance of mgmt practices identified in inventory, by trained staff, including inspections (assessment if Non Trad) to ensure that practices are performing properly. (pg 45 & pg 64)	MCM 5 Post Constr SW Runoff					MCM 5 Post Constr SW Runoff						
86			All MS4 Types: The inspection (assessment if Non Trad) shall include inspection items identified in the maintenance requirements (NYSDEC SW Design Manual, SWPPP or other maintenance information) for the practice. Covered entities are not required to collect stormwater samples and perform specific chemical analysis. (pg 45 & pg 64)	MCM 5 Post Constr SW Runoff	GIS Coordinator or Coaliton Director locates the Survey123 PCSMP forms created by the Coalition Stormwater Program Technician Assistant in 2019. Share forms with Coalition MS4s now using ArcGIS Online Survey123/Collector technology.	3/9/2021		X	MCM 5 Post Constr SW Runoff	No	Moved to Mapping				
87			All MS4 Types: Develop, implement, and provide adequate resources for a program to inspect development and re-development sites by trained staff and to enforce and penalize violators (pg. 45 & pg 65)	MCM 5 Post Constr SW Runoff					MCM 5 Post Constr SW Runoff						

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88			Traditional - Land Use Control MS4: Covered entity shall report on: # of SWPPPs reviewed; # and type of enforcement actions; # and type post-construction stormwater management practices inventoried; # and type of post construction stormwater management practices inspected; # and type of post construction management practices maintained; regulatory mechanism status-certification; effectiveness of program, BMPs, goal assessment. (pg. 46)	MCM 5 Post Constr SW Runoff					MCM 5 Post Constr SW Runoff						
89			Trad-No Land Use & Non Trad MS4 pg. 65: Covered entity shall report on: # and type of sanctions; # and type post-construction stormwater management practices; # and type of post construction stormwater management practices inspected; # and type of post construction management practices maintained; status of regulatory mechanism, that regulatory mechanism is equivalent; effectiveness of program, BMPs, measureable goal assessment. (pg. 65)	MCM 5 Post Constr SW Runoff					MCM 5 Post Constr SW Runoff						
90	MCM 6 - Municipal Operations/Good Housekeeping			MCM 6 - Municipal Operations/Good Housekeeping				MCM 6 - Municipal Operations/Good Housekeeping							

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91			All MS4 Types: Develop and implement pollution prevention/good housekeeping program for municipal operations and facilities that contribute or potentially contribute POCs to the small MS4 system. Operations and facilities may include, but not limited to: (pg. 46 & pg 66)	MCM 6 Muni Operations					MCM 6 Muni Operations						
92	MCM 6 Municipal Operations/Good Housekeeping: Procedures for Street Sweeping/Cleaning	Part VI.F.4 Update street/road maintenance procedures (sweep at required intervals, update BMPs for roadway maintenance, winter maintenance and bridge maintenance) (2 years)	Street and Bridge Maintenance	MCM 6 Muni Operations	Continue street and parking lot sweeping according to routine annual schedule.	3/9/2021	X		MCM 6 Muni Operations						
93	MCM 6 Municipal Operations/Good Housekeeping: Procedures for Bridge Maintenance and Repair			MCM 6 Muni Operations					MCM 6 Muni Operations						
94			Winter Road Maintenance	MCM 6 Muni Operations					MCM 6 Muni Operations						

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95	MCM 6 Municipal Operations/Good Housekeeping: Catch basin inspection and clean out plan	Part VI.F.4 Develop procedures for catch basin inspection/maintenance (identify priority areas, establish frequency, log, disposal practices, evaluation of results) (2 years)	Storm System Maintenance	MCM 6 Muni Operations	Continue catch basin inspections, clean outs, and repairs according to routine annual schedule.	3/9/2021	X		MCM 6 Muni Operations	Yes		Continue catch basin inspections, clean outs, and repairs according to routine annual schedule.	3/9/2022	X	
96		Part VI.F.4 Train individuals responsible for catch basin clean out (1 years)		MCM 6 Muni Operations					MCM 6 Muni Operations						
97		Part VI.F.4 Conduct initial inspection of all catch basins and clean out (3 years)		MCM 6 Muni Operations					MCM 6 Muni Operations						
98		Part VI.F.4 Update procedures to inspect and maintain post construction SMPs (identify individuals, utilize inspection form, conduct follow up inspections, referral to higher level inspection) (2 years)		MCM 6 Muni Operations					MCM 6 Muni Operations						
99			Vehicle and Fleet Maintenance	MCM 6 Muni Operations					MCM 6 Muni Operations						
100			Park and Open Space Maintenance	MCM 6 Muni Operations					MCM 6 Muni Operations						
101			Municipal Building Maintenance	MCM 6 Muni Operations					MCM 6 Muni Operations						
102			Solid Waste Management	MCM 6 Muni Operations					MCM 6 Muni Operations						

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103	MCM 6 Municipal Operations/Good Housekeeping: Procedures to ensure Compliance with Construction General Permit		New Construction and Land Disturbances	MCM 6 Muni Operations					MCM 6 Muni Operations			Monitor and implement regs for construction projects owned by City (Columbia St Phase II).	3/9/2022	X		
104			Right Of Way Maintenance	MCM 6 Muni Operations					MCM 6 Muni Operations							
105			Marine Operations	MCM 6 Muni Operations					MCM 6 Muni Operations							
106			Hydrological Habitat Modification	MCM 6 Muni Operations					MCM 6 Muni Operations							
107			Other (pg. 47 & 66)	MCM 6 Muni Operations					MCM 6 Muni Operations							
108	MCM 6 Municipal Operations/Good Housekeeping: Prioritized Inventory of municipal facilities	Part VI..F.3 Develop inventory of municipal facilities (1 year)	Traditional - Land Use Control MS4: At minimum frequency once every three years, perform and document a self assessment of all municipal operations addressed by the SWMP to: determine the sources of pollution potentially generated by covered entities operations and facilities and Identify the municipal operations and facilities that will be addressed by the pollution prevention and good housekeeping program (pg. 47)	MCM 6 Muni Operations	Conduct tri-annual assessments as per MS4 Permit requirements (~13 municipal facilities). Coalition Stormwater Program Tech to assist	3/9/2021	X	X	MCM 6 Muni Operations	X, partially met		Conduct tri-annual assessments as per MS4 Permit requirements (~13 municipal facilities). Coalition Stormwater Program Tech to assist, if possible	3/9/2022	X	X	

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109	MCM 6 Municipal Operations/Good Housekeeping: BMPs and procedures/protocols for low priority facilities	Part VI.F.3 Develop and implement facility assessments (2 years)	Traditional - Non-Land Use Control & Non-Traditional MS4: Includes the performance and documentation of a self assessment of all municipal operations to: determine the sources of pollution potentially generated by covered entities operations and facilities and identify the municipal operations and facilities that will be addressed by the pollution prevention and good housekeeping program (pg. 66)	MCM 6 Muni Operations				MCM 6 Muni Operations							
110			All MS4 Types: Determines management practices, policies, procedures, etc that will be developed and implemented to reduce or prevent discharge of (potential) pollutants. Refer to management practices identified in the "NYS Pollution Prevention and Good Housekeeping Assistance Document" and other guidance materials available from EPA, State, or other organizations. (pg. 47 & 66)	MCM 6 Muni Operations				MCM 6 Muni Operations							
111			All MS4 Types: Prioritize pollution prevention and good housekeeping efforts based on geographic area, potential to improve water quality, facilities or operations most in need of modification or improvement, and covered entities capabilities (pg. 47 & 67)	MCM 6 Muni Operations				MCM 6 Muni Operations							

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112	Part VI.F.2 Update employee training program on proper procedures, specific control measures and documentation requirements (1.5 years)	All MS4 Types: Includes an employee pollution prevention and good housekeeping training program and ensures that staff receive and utilize training (pg. 48 & pg. 67)	MCM 6 Muni Operations					MCM 6 Muni Operations								
113		Trad MS4 (pg. 48): Requires that third party entities performing contracted services including but not limited to street sweeping, snow removal, lawn/grounds care, to meet permit requirements as the requirements apply to the activity performed	MCM 6 Muni Operations					MCM 6 Muni Operations			Review record keeping of third party certification forms for consultants related to City projects	3/9/2022	X			
114		Traditional - Non-Land Use Control & Non-Traditional MS4: Requires that third party entities performing contracted services including but not limited to street sweeping, snow removal, lawn/grounds care, etc. to make the necessary certification in Part IV. G. (pg. 67)	MCM 6 Muni Operations					MCM 6 Muni Operations								
115		All MS4 Types: Requires municipal operations and facilities that would otherwise be subject to the NYS Multi-sector General Permit for Industrial stormwater discharges (MSGP, GP-012-001) to prepare and implement provisions in SWMP that comply with Parts III. A. C. D. J. K. and L. The covered entity must perform monitoring and recordkeeping. Discharge monitoring reports must be attached to the MS4 annual report. (pg. 48 & pg. 67)	MCM 6 Muni Operations					MCM 6 Muni Operations								

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116			All MS4 Types: Consider and incorporate cost effective runoff reduction techniques and green infrastructure in routine upgrade of stormwater conveyance systems and municipal properties to the MEP (Maximum Extent Practicable) (pg. 46 & pg. 67)	MCM 6 Muni Operations					MCM 6 Muni Operations						
117			All MS4 Types: Adopt techniques to reduce the use of fertilizers, pesticides, and herbicides as well as potential impacts to surface water. (pg. 48 & pg. 68)	MCM 6 Muni Operations					MCM 6 Muni Operations						
118			All MS4 Types: Covered entities are required to report on all municipal operations & facilities that their program is addressing, at a minimum: indicate the municipal operations and facilities that pollution prevention program assessed; and describe if not done so already, the management practices, policies, and procedures that have been developed, modified and/or implemented;	MCM 6 Muni Operations					MCM 6 Muni Operations						
119			and at a minimum report: acres of parking lot swept; miles of street swept; number of catch basins inspected and where necessary cleaned; post construction control stormwater practices inspected and where necessary cleaned; pounds of phosphorus applied in chemical fertilizer; pounds of nitrogen applied in chemical fertilizer; and acres of pesticides/herbicides applied;	MCM 6 Muni Operations					MCM 6 Muni Operations			Continue to collect record keeping data as itemized, monitor procedures as needed.	3/9/2022	X	

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120			and report staff training events and number of staff trained;	MCM 6 Muni Operations					MCM 6 Muni Operations							
121			and report on effectiveness of program, BMPs, measurable goal assessment (pg. 48 68)	MCM 6 Muni Operations					MCM 6 Muni Operations							
122	Enhanced Requirements for impaired Waters w/out Approved TMDL			Enhanced Requirements for impaired Waters without an Approved TMDL				Enhanced Requirements for impaired Waters without an Approved TMDL								
123			All MS4 Types: Part III. SPECIAL CONDITIONS B.1.. Impaired Waters Without Watershed Improvement Strategies or Fturue TMDLS. If a small MS4 discharges a stormwater pollutant of concern (POC) to an impaired water listed in Appendix 2, the covered entity must ensure no net increase in its discharge of the listed POC to that water (pg. 12). Albany County - Ann Lee(Shakers), Pond, Stump Pond POC: Phosphorus (pg 102, Appendix 2)	Enhanced Requirements for impaired Waters without an Approved TMDL					Enhanced Requirements for impaired Waters without an Approved TMDL							