

REQUEST FOR AGENDA ITEM  
Legislative Request / BOM Request

Legislative Request \_\_\_ BOM Request x

Date 7/17/23

Department Engineering

Contact Person Garry Nathan

**PURPOSE FOR REQUEST:**

Adoption of Resolution: \_\_\_\_\_

Adoption of Local Law: \_\_\_\_\_

Adoption of Ordinance: \_\_\_\_\_

Budget Amendment: \_\_\_\_\_

Bond Approval: \_\_\_\_\_

Contract Authorization: \_\_\_\_\_

Other (Briefly Explain) \_\_\_\_\_

Set Bid received date \_\_\_\_\_

**Budget Amendment (State the following)**

Increase Account/Line No. \_\_\_\_\_

Decrease Account /Line No. \_\_\_\_\_

Source of Funds \_\_\_\_\_

**CONTRACT AUTHORIZATION**

Purchase Equipment/Supplies: \_\_\_\_\_

Lease Equipment/Supplies: \_\_\_\_\_

Professional Services: \_\_\_\_\_

Education/Training: \_\_\_\_\_

Settlement of Claim: \_\_\_\_\_

**Grants:**

New \_\_\_\_\_

Renewal \_\_\_\_\_

Submission Dead Line \_\_\_\_\_

Fiscal Impact in Dollars or Percentage

Federal \_\_\_\_\_

State \_\_\_\_\_

City of Cohoes \_\_\_\_\_

All back -up material has been submitted  \_\_\_\_\_

Explanation: Set a bid date for the Police Department Restroom Modifications

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Use space or add typed attachment.

Submitted by: Garry Nathan

date 7/17/23

**City of Cohoes  
Cohoes, New York  
Police Department Restroom Modification**

Sealed bids for Police Department Restroom Modifications will be received by the City of Cohoes at the Office of the City Clerk, City Hall, 97 Mohawk Street, Cohoes, New York 12047 until **9:30AM** local time, on \_\_\_\_\_. Bids will be publicly opened and read at **10:00 AM** local time, on \_\_\_\_\_.

Any bid not received and stamped before **9:30AM** local time on \_\_\_\_\_ will not be accepted or read aloud.

Bids received on this Contract shall be on a lump sum price basis.

Bidding documents may be examined at the Office of the City Clerk, City Hall, Cohoes, New York 12047. Electronic version of documents may be obtained for free. It is anticipated bidding documents will be available on **July 21, 2023**.

A **Pre-Bid conference** will be held at the Office of the City Engineer, 97 Mohawk Street, Cohoes, New York 12047 on **July 31, 2023** at **10:00AM** local time. Representatives of Owner and Engineer will be present to discuss the project. Bidders are requested to attend and participate in the conference. Engineer will submit to all prospective bidders of record such agenda as Engineer considers necessary in response to questions raised at the conference. Oral statements may not be relied upon and will not be binding or legally effective.

Bidders shall provide proof of qualifications to perform the work.

Owner is exempt from payment of sales and compensating use taxes of the State of New York and the cities and counties on all materials to be incorporated into the Work.

Contract time of commencement and completion will be in accordance with what is in the Agreement.

The Owner has the right to reject any and all bids, as well as the right to waive all informalities in awarding a contract deemed to be in the best interest of the Owner.

City of Cohoes  
By: Garry Nathan, P.E.  
Title: City Engineer