



MICHAEL S. MONTELEONE
EXECUTIVE UNDERSHERIFF

ALBANY COUNTY SHERIFF'S OFFICE

County Court House Albany, New York 12207 (518) 487-5400
WWW.ALBANYCOUNTYSHERIFF.COM

CRAIG D. APPLE, SR.
SHERIFF



WILLIAM M. RICE
UNDERSHERIFF

March 3, 2023

HAND DELIVERED

VIA EMAIL: jfahd@ci.cohoes.ny.us

Joseph Fahd, Fire Chief
Cohoes City Hall
97 Mohawk Street
Cohoes, New York 12047

RE: Request for Proposal – Ambulance Services to Provide Service in the City of Cohoes, NY

Dear Chief Fahd:

This submission is in response to a request for proposal for ambulance services, to provide service in the City of Cohoes, Albany County, New York, dated February 17, 2023. The Albany County Sheriff's Office (hereinafter referred to as "ACSO") is prepared to provide Advanced Life Support, Basic Life Support, and Ambulance services to the city of Cohoes as defined in Section 3001 of the Public Health Law of the State of New York, for the purposes of treating and transporting sick or injured persons found within the boundaries of the coverage area to a local area hospital specified by the patient, if appropriate, or the appropriate hospital dictated by Department of Health protocols.

Below, please find more detailed responses to each of the corresponding sections of the Request for Proposal.

I. PROJECT INTRODUCTION

The ACSO shall provide one (1) dedicated Advanced Life Support Care (ALS) unit and one (1) backfill Advanced Life Support Care (ALS) and/or Basic Life Support Care (BLS) unit. This includes, but is not limited to the following: two (2) fully equipped ALS Ambulances with Lifepak 15 Defibrillators, Stryker power stretcher and stair chair, Lucas CPR Device, Auto Ventilators, Video Laryngoscopes and certified personnel, as well as other required equipment.

II. PROJECT BACKGROUND

The ACSO shall provide full ALS and BLS services to the City of Cohoes, together with Ambulance service and fully capable transport capabilities.

III. TERM AND PRICE

The term of this contract shall be for one (1) year commencing April 15, 2023, or a date to be agreed upon by the parties, with two (2), one (1) year renewals at the option of the municipality. ACSO shall be responsible for all personnel, supplies, capital equipment and business expenses.

The ACSO proposal price is as follows:

Year 1 - \$985,778.00 annually (\$82,148.16 per month)

Year 2 - \$1,005,494.00 annually (\$83,791.17 per month)

Year 3 - \$1,025,604.00 annually (\$85,467.00 per month)

IV. CERTIFICATE OF AUTHORITY

A Certificate of Authority is attached.

V. SCOPE OF SERVICES

The ACSO will provide all required ambulance services seven (7) days a week, twenty-four hours a day. This will include Basic Life Support and Advanced Life Support ambulance services as defined in Section 3001 of the Public Health Law for the purposes of treating and transporting sick or injured persons found within the boundaries of the coverage area to a local area hospital specified by the patient, if appropriate, or the appropriate hospital dictated by Department of Health protocols.

The ACSO shall provide and maintain at its own cost and expense, State certified ambulances and other equipment necessary to provide Advanced Life Support Ambulance service. Additionally, the ACSO will provide sufficiently trained and experienced personnel to maintain, operate and administer the ambulance service required under this proposal.

The ACSO shall provide response times as follows: ACSO will maintain a response time of 15 minutes or less for urban calls depending on the current system status. If all ACSO units are committed to other emergencies within the city every effort will be made to shift units accordingly to keep response times to a minimum.

Penalties for non-compliance shall be negotiated between the parties, should the ACSO be awarded the contract.

The ACSO shall staff this proposal as follows: ACSO will staff 1-24 hour ALS (1-EMT & 1-Paramedic) ambulance and 1-16 hour peak ALS ambulance. The exact hours of the peak ambulance will be determined once we have a sense of when the peak EMS requirement is in Cohoes.

Our fleet consists of a variety of ambulance manufacturers and types ranging from Type I, II, and III. All are maintained by Vander Molen Emergency Vehicle Service. The fleet ranges

from 2014 to 2022 manufactured date. All ACSO EMS equipment is maintained per the requirement set forth by the manufacturer, and replaced per their date. All EMS Staff meet or exceed the NYS DOH EMS standards and are credentialed by the Regional Emergency Medical Organization if required. All staff maintain their training through Vector Solution on-line based training tracked by our Education/ALS Coordinator.

VI. HOUSING

The ACSO proposal does not include rent to accommodate space for its ambulances and/or staff. Any rent to be paid by the ACSO shall be an additional expense to the City of Cohoes, above and beyond the contract price. A lease agreement shall be negotiated and entered into upon award of the contract. Preference will be given to city owned properties.

VII. INSURANCE

Upon award of the contract, certificates of insurance shall be provided to the City of Cohoes consistent with the provisions of the subject Request for Proposal.

VIII. CERTIFICATE OF AUTHORITY

Please refer to section IV.

IX. REFERENCES

Town of Westerlo, Hon. Matthew Kryzak, Town Supervisor, (518) 797-3111

Town of Coeymans, Hon. George D. McHugh, Town Supervisor, (518) 756-6006

Town of Rensselaerville, Hon. John Dolce, Town Supervisor, (518) 239-4225

X. STAND-BY COVERAGE

The ACSO shall provide stand-by coverage at City functions upon request.

XI. OPTIONS

The ACSO shall provide back-fill and seamless coverage to the City of Cohoes, whenever an ambulance is dispatched within the city, or such other call outside of the territory at the direction of Albany County E-911.

Agency Code Number: 6229

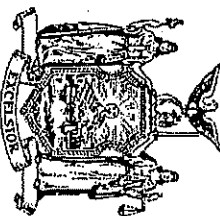
Issued: 6/18/2021

Expires: 5/31/2023

NEW YORK STATE DEPARTMENT OF HEALTH

Ambulance Service Certificate

Albany County Sheriff's Office EMS Unit



is hereby certified as a New York State ambulance service in accordance with the provisions of Article 30 of the Public Health Law

PRIMARY TERRITORY:
Albany County

Emergency Medical Services Program

Commissioner of Health

This certificate may be revoked, suspended, limited or annulled for violation of the Public Health Law

THIS CERTIFICATE IS NOT TRANSFERABLE

Keep conspicuously posted

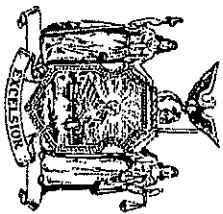
Agency Code: 0184

Date Issued: 2/3/2022

Expires: 2/28/2024

NEW YORK STATE
DEPARTMENT OF HEALTH
Emergency Medical Services

Albany County Sheriff's Department Advanced Life Support



IS CERTIFIED AS AN ADVANCED LIFE SUPPORT
FIRST RESPONSE AGENCY IN ACCORDANCE WITH
ARTICLE 30 OF THE PUBLIC HEALTH LAW



Authorized Territory:
County of Albany

Bureau of Emergency Medical Services

Commissioner of Health

New York State Department of Health

PRF-Z663 Limited Service Laboratory Registration CLIA: 33D2207265

Albany County Sheriff's Office EMS Division

21 Voorheesville Ave
Voorheesville, NY 12186

Director: Donald M. Deynow, M.D. Owner: Albany County Sheriff's Office EMS Division

is hereby authorized to perform the following procedures in accordance with Article 5, Title V, Section 579 of the Public Health Law.
COVID-19 ANTIGEN
Community Screening
Glucose

Initial
Effective Date: December 28, 2020
Expiration Date: December 28, 2022

Single Site
Certification Type: WAIVER
Subject to Revocation
Registration Not Transferable

POSTCONSPICUOUSLY

Serial-LIM 43317

NEW YORK STATE DEPARTMENT OF HEALTH
CONTROLLED SUBSTANCE LICENSE



LEGAL NAME OR OPERATOR:

DOING BUSINESS AS (DBA):

COUNTY OF ALBANY

ALBANY COUNTY SHERIFFS OFFICE
ADVANCED LIFE SUPPORT
58 VERDA AVENUE
CLARKSVILLE NY 12041

CLASS 3C
INSTITUTIONAL DISPENSER
LIMITED (EMS)
SCHEDULE
II III IV

HAS GIVEN SATISFACTORY EVIDENCE THAT ALL QUALIFICATIONS AS REQUIRED BY ARTICLE 33 OF THE PUBLIC HEALTH LAW AND PART 80 OF THE ADMINISTRATIVE RULES AND REGULATIONS HAVE BEEN MET AND IS HEREBY GRANTED A LICENSE TO ENGAGE IN CONTROLLED SUBSTANCE ACTIVITY IN THE STATE OF NEW YORK IN THE CLASSIFICATION STATED ABOVE.

LICENSE #: 03C0008
EFFECTIVE: FEB 28, 2022
EXPIRES: FEB 27, 2024

Handwritten signature of Mary T. Bassett in black ink.

MARY T. BASSETT, M.D., M.P.H.
COMMISSIONER OF HEALTH

TO BE PERMANENTLY DISPLAYED AT THE LICENSED SITE