

1. 7:00 P.M. Common Council Meeting
Common Council Meeting

Cohoes City Hall

Cohoes, New York 12047

AGENDA

****Date change** - Thursday, April 27, 2023, 7:00 p.m.**

MEETING

Public comment

Quarterly Presentation by Community and Economic Development Director

1. Approve minutes of the February 14, February 28, and March 28, 2023 meetings
2. Ordinance No. 2 – An Ordinance Authorizing the resurfacing and/or repaving of certain streets in the City of Cohoes
3. Resolution No. 24 – A Resolution Approving an amendment to the Engineering Agreement with Arcadis of New York, Inc. regarding the Columbia Street Phase II Sewer Separation and Green Infrastructure project
4. Resolution No. 25 – A Resolution accepting a grant from National Grid's Urban Center/Commercial District Revitalization Program for the Saratoga Street Pedestrian Accessibility and Commercial Enhancements Project
5. Resolution No. 26 – A Resolution adopting a grievance procedure pursuant to 40 C.F.R. Parts 5 and 7 for the Prompt and Fair Resolution of Complaints
6. Resolution No. 27 – A Resolution approving a contract with Garland/DBS, Inc. for the City Hall Roof Restoration Project Phase
7. Resolution No. 28 – A Resolution approving a contract with Ambulnz for ambulance services in the City of Cohoes
8. Resolution No. 29 – A Resolution approving the lease of one 2024 Freightliner Mounted with Camel Max Combination Sewer Cleaner Vacuum Jet Hx for use by the Department of Public Works

Documents:

[4-27-2023 MEETING LEGISLATION AND BACKUP MATERIAL-.PDF](#)

Meeting

CED
Quarterly
Presentation

1

COMMON COUNCIL PROCEEDINGS
Tuesday, February 14, 2023 - 7:00 P.M.
Common Council Workshop and Special Meeting
Common Council Chambers

Roll call was taken.

PRESENT:

Mayor Keeler
Council President McCarthy
Council Member Smith
Council Member Russell
Council Member Briggs
Council Member Biggs
Council Member Alesio

EXCUSED:

None

Public Comment:

Rob Watsman, Simmons Ave., "On Friday we only had 1 crew on staff with Ambulanz. We can't keep relying on outside agencies for help."

Council Member Smith, "Right, this is not about making money, but saving a life."

Randy Konifcka, Bridge Ave., "We kick the can down the road. This has been going back 12-13 years. The call volume has increased. The current system is not working. You need to figure something out for the residents."

At 7:25 the Workshop concluded, and the Special Meeting took place.

Resolution No. 9 for 2023

A RESOLUTION DETERMINING A TYPE II ACTION PURSUANT TO SECTION 617.5 OF THE STATE ENVIRONMENTAL QUALITY REVIEW (SEQR) LAW (PARK 617) FOR THE SARATOGA STREET PEDESTRIAN ACCESSIBILITY AND COMMERCIAL CORRIDOR ENHANCEMENTS PROJECT

Council Member Russell made a MOTION to approve Resolution No. 9 for 2023. Seconded by Council Member Briggs. Council President McCarthy, and Council Members Smith, Russell, Briggs, Biggs, and Alesio voted "AYE". Resolution No. 9 for 2023 passed.

Resolution No. 10 for 2023

A RESOLUTION APPROVING AND ENDORSING AN APPLICATION FOR FUNDING THROUGH THE FEDERAL DOT'S FY 2023 RAISE GRANT PROGRAM

Council Member Russell made a MOTION to approve Resolution No. 10 for 2023. Seconded by Council Member Biggs. Council President McCarthy, and Council Members Smith, Russell, Briggs, Biggs, and Alesio voted "AYE". Resolution No. 10 for 2023 passed.

Resolution No. 11 for 2023

A RESOLUTION APPOINTING AN ALTERNATE MEMBER OF THE BOARD OF ETHICS

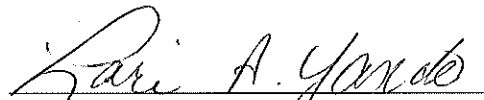
Council Member Alesio made a MOTION to approve Resolution No. 11 for 2023. Seconded by Council Member Russell. Council President McCarthy, and Council Members Smith, Russell, Briggs, Biggs, and Alesio voted "AYE". Resolution No. 11 for 2023 passed.

Resolution No. 12 for 2023

A RESOLUTION APPROVING AN AGREEMENT WITH AMBULNZ NY2, LLC FOR EMERGENCY MEDICAL SERVICES/GROUND TRANSPORTATION SERVICES

Council Member Briggs made a MOTION to approve Resolution No. 12 for 2023. Seconded by Council Member Biggs. Council President McCarthy, and Council Members Smith, Russell, Briggs, Biggs, and Alesio voted "AYE". Resolution No. 12 for 2023 passed.

At 7:58 PM, Council President McCarthy made a MOTION to enter Executive Session to discuss a litigation matter. Seconded by Council Member Alesio. All members voted "AYE".


Lori A. Yando, City Clerk

COMMON COUNCIL PROCEEDINGS
Tuesday, February 28, 2023 - 7:00 P.M.
Common Council Regular Meeting
Common Council Chambers

Roll call was taken.

PRESENT:

Mayor Keeler
Council President McCarthy
Council Member Smith
Council Member Russell (Arrived at 7:05 PM)
Council Member Briggs
Council Member Biggs

EXCUSED:

Council Member Alesio

Public Comment:

Jason Oliver, Manor Ave., "The past couple of years, men have been exposed to unsafe conditions. Bullying, harassment, and violence by the Commissioner of Public Works. Why do you not attend any of the DPW meetings?"

Mayor Keeler, "I am represented by Corporation Counsel."

Jason Oliver, "We have requested video, and never received it. Last week there was arbitration for calling in sick, like so many others, 16 people have violated the policy, why am I the only one in arbitration?"

Council Member Smith, "Corporation Counsel attends the meetings, do you fill in the Mayor?"

Mayor Keeler, "Yes."

Brian Kremer, Corporation Counsel, "Does not go any farther than the Mayor. Grievances are filed and the arbitration process is followed."

Council Member Smith, "Is there a process to follow with all of the complaints? Even from citizens? Can Commissioner of Public Works be put on notice?"

Resolution No. 13 for 2023

A RESOLUTION AMENDING THE ANNUAL BUDGET FOR FISCAL YEAR 2022

Council Member Russell made a MOTION to approve Resolution No. 16 for 2023. Seconded by Council Member Biggs. Council President McCarthy, and Council Members Smith, Russell, Briggs, and Biggs, voted "AYE". Resolution No. 13 for 2023 passed. A copy of budget transfers is attached.

Resolution No. 14 for 2023

A RESOLUTION AMENDING THE ANNUAL BUDGET FOR FISCAL YEAR 2023

Council Member Russell made a MOTION to approve Resolution No. 14 for 2023. Seconded by Council Member Briggs. Council President McCarthy, and Council Members Smith, Russell, Briggs, and Biggs, voted "AYE". Resolution No. 14 for 2023 passed. A copy of budget transfers is attached.

Resolution No. 15 for 2023

A RESOLUTION ACCEPTING AN AWARD AND AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT UNDER THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION MULTI-MODAL GRANT PROGRAM


Council Member Russell made a MOTION to approve Resolution No. 15 for 2023. Seconded by Council Member Biggs. Council President McCarthy, and Council Members Smith, Russell, Briggs, and Biggs, voted "AYE". Resolution No. 15 for 2023 passed.

Resolution No. 16 for 2023

A RESOLUTION APPROVING THE COMPROMISE AND SETTLEMENT OF PENDING LITIGATION

Council Member Russell made a MOTION to approve Resolution No. 16 for 2023. Seconded by Council Member Briggs. Council President McCarthy, and Council Members Russell, Briggs, and Biggs, voted "AYE". Council Member Smith voted "NAY". Resolution No. 16 for 2023 passed.

At 7:28 PM, Council President McCarthy made a MOTION to adjourn. Seconded by Council Member Briggs. All members voted "AYE".


Lori A. Yando, City Clerk

COMMON COUNCIL PROCEEDINGS
Tuesday, March 28, 2023 - 7:00 P.M.
Common Council Regular Meeting
Common Council Chambers

Roll call was taken.

PRESENT:

Mayor Keeler
Council President McCarthy
Council Member Smith
Council Member Russell
Council Member Briggs
Council Member Biggs
Council Member Alesio

EXCUSED:

None

Public Comment:

Todd Walden, Police Chief, "This is regarding the discussion regarding activity at the water treatment plant. I was asked to do a security assessment on the building. There are cameras at the site. All we could see was the whiteboard was erased. I never accused anyone of terrorism. At no point did I put anyone out."

Rob Watsman, Simmons Ave., "We had a 10 year contract with Empire. I am asking to table Resolution #21 for now. We are asking you to allow us to do a better job. We have the ability."

Ed Kinner, Devlin St., "I hope you vote against Resolution #21 if it does not have 2 ambulances."

Bill Heslin, Cascade St., "I have been on the streets, seen stabbings and it all. The wait time for an ambulance is not acceptable. Please put this to a public vote."

Sean VanSleet, Orchid St., "I am living proof we need ambulance. I died and was brought back by the Ambulance."

Tina Moran, Central Terrace, "My daughter had a pretty bad seizure. She would of died if no medical attention. I have to go over the bridge to get medical help. If we don't get more than 1 ambulance the city is negligent. This will not be forgotten."

Joe Fahd, Fire Chief, "Ambulances are tied up at the hospitals. If a one year contract is not approved, they will pull out in 30 days, then we will not have any service."

Council Member Smith, "We hear month after month that ambulances are tied up at the hospitals, why will other ambulances come here?"

Joe Fahd, Fire Chief, "We have burned them out. Colonie is tied up with their own."

Al Paul, Continental Ave., "I am here as a taxpayer. Why have I gotten written up for speaking my mind?"

Mayor Keeler, "You were written up for insubordination."

Tim Thibodeau, Massachusetts Ave., "Did we approve the ambulance service? 90 days before we need to take action. This should be tabled to give us time to figure out."

Jason Oliver, McDonald Dr., "No one accused Chief Walden of speaking those words. We said his complaint was false. This has been going on for a couple of years. Will anyone stand with workers to stop this abuse and retaliation? Where can we turn?"

Mike Murry, Amity St., "The amount of write up's is ridiculous compared to the past. The Commissioner has personal vendetta's."

Garry Oliver, McDonald Dr., "Before the Commissioner was hired, he had his own business. He can't treat the workers like he does with his personal business. I had a conversation with a Council Member, and they agreed with me."

Mayor Keeler, "I am satisfied with all the Department Heads."

Randy Konifka, Bridge Ave., "Resolution #21 is the most important one I have seen. It is a disgrace it is on the agenda tonight. Has anyone looked at the proposals and had a discussion? This needs to be tabled. Where are the representatives that can answer these questions?"

Sherry Welch, Cross St., "Less than 2 ambulance is not enough."

Bill Heslin, Cascade St., "I can't believe this is going the way it is. I challenge every member to ride on a fire truck. To go on a call and watch the family members who need an ambulance. You need to represent the people, not an individual."

Ken Claffin, CPA, presented the 2022 Audit. (attached)

Council President McCarthy made a MOTION to approve the minutes of the January 3, and January 24, 2023 and February 7, 2023, meetings. Council Member Briggs seconded the motion. All members voted "AYE". The motion passed.

Resolution No. 17 for 2023

A RESOLUTION AMENDING THE ANNUAL BUDGET FOR FISCAL YEAR 2022

Council Member Alesio made a MOTION to approve Resolution No. 17 for 2023. Seconded by Council Member Russell. Council President McCarthy, and Council Members Smith, Russell, Briggs, Biggs and Alesio voted "AYE". Resolution No. 17 for 2023 passed. A copy of budget transfers is attached.

Resolution No. 18 for 2023

A RESOLUTION DECLARING THE MONTH OF APRIL FAIR HOUSING MONTH IN THE CITY OF COHOES

Council Member Russell made a MOTION to approve Resolution No. 18 for 2023. Seconded by Council Member Biggs. Council President McCarthy, and Council Members Smith, Russell, Briggs, Biggs, and Alesio voted "AYE". Resolution No. 18 for 2023 passed.

Resolution No. 19 for 2023

A RESOLUTION ACCEPTING FUNDING FROM THE NYS OFFICE OF PARKS, RECREATION AND HISTORIC PRESERVATION FOR THE CCITY OF COHOES HISTORI MUSIC HALL RESTORATION PROJECT

Council Member Russell made a MOTION to approve Resolution No. 19 for 2023. Seconded by Council Member Briggs. Council President McCarthy, and Council Members Smith, Russell, Briggs, Biggs, and Alesio voted "AYE". Resolution No. 19 for 2023 passed.

Resolution No. 20 for 2023

A RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING WITH ALBANY CENTER GALLERY FOR THE CREATION AND INSTALLATION OF A MURAL AT 20 WHITE STREET

Council Member Russell made a MOTION to approve Resolution No. 20 for 2023. Seconded by Council Member Briggs. Council President McCarthy, and Council Members Smith, Russell, Briggs, Biggs, and Alesio voted "AYE". Resolution No. 20 for 2023 passed.

Resolution No. 21 for 2023

A RESOLUTION APPROVING AN AGREEMENT WITH AMBULANZ FOR AMBULANCE SERVICES

Council Member Alesio made a MOTION to TABLE Resolution No. 21 for 2023. Seconded by Council Member Biggs. Council President McCarthy voted "NAY". Council Members Smith, Russell, Briggs, Biggs, and Alesio voted "AYE". Resolution No. 21 for 2023 was tabled.

Resolution No. 22 for 2023

A RESOLUTION APPOINTING A MEMBER TO THE BOARD OF ASSESSMENT REVIEW

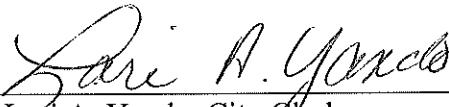
Council President McCarthy made a MOTION to approve Resolution No. 22 for 2023. Seconded by Council Member Smith. Council President McCarthy and Council Members Smith, Russell, Briggs, Biggs and Alesio voted "AYE". Resolution No. 22 for 2023 passed.

Resolution No. 22 for 2023

A RESOLUTION APPROVING AN AMENDMENT TO THE ENGINEERING AGREEMENT WITH CHA CONSULTING, INC. REGARDING THE VLIET STREET PHASE III SEWER SEPARATION PROJECT (MOHAWK HUDSON BIKE TRAIL GREEN INFRASTRUCTURE CORRIDOR PROJECT)

Council Member Biggs made a MOTION to approve Resolution No. 23 for 2023. Seconded by Council Member Russell. Council President McCarthy and Council Members Smith, Russell, Briggs, Biggs and Alesio voted "AYE". Resolution No. 23 for 2023 passed.

At 8:05 PM, Council Member Russell made a MOTION to adjourn. Seconded by Council Member Biggs. All members voted "AYE".



Lofi A. Yando, City Clerk

**CITY OF COHOES
AUDIT PRESENTATION
MARCH 28, 2023**

- 1) SCOPE: AUDIT OF THE FUNDS FINANCIAL STATEMENT - GENERAL, WATER SEWER, LIBRARY AND CAPITAL PROJECTS FUNDS
THE NON CURRENT ASSET ACCOUNT GROUP (FIXED ASSETS)
EXCLUDED, THE NON CURRENT LIABILITIES ACCOUNT GROUP
IN THE FOOTNOTES ONLY.
 - GASB 34, FULL ACCRUAL ACCOUNTING, NOT PRESENTED
 - YOUR FINANCIAL STATEMENTS - OUR OPINION
 - IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

- 2) CONDENSED FINANCIAL INFORMATION - ATTACHED
 - GENERAL FUND
 - WATER & SEWER FUND
 - HISTORICAL EXPENDITURES

- 3) REQUIRED COMMUNICATIONS
 - CHANGED/NEW ACCOUNTING POLICIES - NONE
 - NO TRANSACTIONS FOR WHICH THERE IS LACK OF GUIDANCE
 - NO SENSITIVE ESTIMATES AFFECTING THE FINANCIAL STATEMENTS
 - NO SENSITIVE DISCLOSURES
 - ADJUSTMENTS
 - GENERAL FUND (\$2,530,342) - CAPITAL TRANSFER (\$2,452,758)
 - WATER FUND \$6,755
 - SEWER FUND (\$315,324) - (\$265,542) CSO
 - NO DISAGREEMENTS WITH MANAGEMENT
 - MANAGEMENT REPRESENTATION LETTER RECEIVED

CITY OF COHOES
GENERAL FUND - BALANCE SHEET
(IN THOUSANDS)

| | <u>2022</u> | <u>2021</u> | <u>2020</u> | <u>2019</u> | <u>2018</u> |
|---|---------------|--------------|--------------|--------------|--------------|
| ASSETS | | | | | |
| CASH | 9,142 | 5,609 | 2,804 | 3,454 | 3,656 |
| DUE FROM OTHER GOV'TS | 2,986 | 2,596 | 2,480 | 1,826 | 1,940 |
| TAXES RECEIVABLE | - | - | - | - | - |
| DUE FROM OTHER FUNDS | - | 40 | - | 350 | 159 |
| PREPAIDS | 745 | 740 | 684 | 644 | 439 |
| OTHER RECEIVABLES | 135 | 195 | 386 | 121 | 115 |
| TOTAL ASSETS | 13,008 | 9,180 | 6,354 | 6,395 | 6,309 |
| LIABILITIES | | | | | |
| ACCTS PAYABLE & ACCRUED EXP'S | 939 | 805 | 749 | 700 | 632 |
| DUE TO OTHER GOV'TS | - | - | - | - | - |
| DUE TO OTHER FUNDS | 2,533 | 150 | - | - | - |
| DEFERRED REVENUES | 1,470 | 918 | 831 | 24 | 12 |
| TOTAL LIABILITIES | 4,942 | 1,873 | 1,580 | 724 | 644 |
| FUND BALANCES | | | | | |
| RESERVED/DESIGNATED | 4,491 | 3,918 | 1,876 | 1,746 | 1,117 |
| UNRESERVED | 3,575 | 3,389 | 2,898 | 3,925 | 4,548 |
| TOTAL FUND BALANCES | 8,066 | 7,307 | 4,774 | 5,671 | 5,665 |
| TOTAL LIABILITIES & FUND BALANCE | 13,008 | 9,180 | 6,354 | 6,395 | 6,309 |
| UNRESERVED FUND BALANCE/EXPENDITURES * | 17.0% | 17.4% | 14.7% | 20.3% | 23.7% |

* BOND UNDERWRITERS HAVE INDICATED TO US THAT A MINIMUM OF 10% IS REQUIRED FOR A FAVORABLE RATE. THE GOVERNMENT FINANCE OFFICERS ASSOCIATION GENERALLY SUGGESTS 17% AS A MINIMUM.

CITY OF COHOES
GENERAL FUND - INCOME STATEMENT
(IN THOUSANDS)

| | <u>2022</u> | <u>2021</u> | <u>2020</u> | <u>2019</u> | <u>2018</u> |
|---|----------------|---------------|---------------|---------------|---------------|
| REVENUES | | | | | |
| REAL PROPERTY TAX AND TAX ITEMS | 8,608 | 8,512 | 8,474 | 8,289 | 8,180 |
| NON-PROPERTY TAX ITEMS | 8,928 | 7,614 | 6,152 | 6,571 | 6,379 |
| DEPARTMENTAL INCOME | 325 | 280 | 284 | 352 | 421 |
| STATE AID | 4,941 | 4,944 | 3,098 | 3,167 | 3,489 |
| FEDERAL AID | 387 | - | - | 285 | 43 |
| OTHER INCOME | 1,161 | 873 | 762 | 1,141 | 1,094 |
| TOTAL REVENUES | 24,350 | 22,223 | 18,770 | 19,805 | 19,606 |
| EXPENDITURES | | | | | |
| GENERAL GOVERNMENT SUPPORT | 2,808 | 2,667 | 3,120 | 2,561 | 2,652 |
| PUBLIC SAFETY | 7,143 | 6,850 | 7,078 | 7,161 | 6,964 |
| TRANSPORTATION | 2,686 | 1,784 | 1,518 | 1,467 | 1,353 |
| ECONOMIC ASSISTANCE | - | - | - | 88 | 96 |
| CULTURE & RECREATION | 225 | 210 | 157 | 218 | 454 |
| HOME & COMMUNITY SERVICES | 1,709 | 1,780 | 1,848 | 1,752 | 1,726 |
| EMPLOYEE BENEFITS | 5,716 | 5,615 | 5,322 | 5,491 | 5,447 |
| DEBT SERVICE(NET OF REFINANCE) | 793 | 576 | 587 | 585 | 530 |
| TOTAL EXPENDITURES | 21,080 | 19,482 | 19,630 | 19,323 | 19,222 |
| OTHER | | | | | |
| TRANSFERS OUT | (2,511) | (208) | (37) | (476) | (67) |
| BOND PROCEEDS | - | - | - | - | - |
| TOTAL OTHER | (2,511) | (208) | (37) | (476) | (67) |
| INCREASE(DECREASE) IN FUND BALANCE | 759 | 2,533 | (897) | 6 | 317 |

CITY OF COHOES
WATER & SEWER FUNDS - BALANCE SHEET
(IN THOUSANDS)

| | <u>2022</u> | <u>2021</u> | <u>2020</u> | <u>2019</u> | <u>2018</u> |
|---|--------------|--------------|--------------|--------------|--------------|
| ASSETS | | | | | |
| CASH | 1,768 | 910 | 708 | 597 | 38 |
| OTHER RECEIVABLES | 1,561 | 1,546 | 1,422 | 1,383 | 1,387 |
| PREPAIDS | 27 | 44 | 43 | 44 | 17 |
| TOTAL ASSETS | 3,356 | 2,500 | 2,173 | 2,024 | 1,442 |
| LIABILITIES | | | | | |
| ACCTS PAYABLE & ACCRUED EXP'S | 27 | 74 | 235 | 826 | 260 |
| DUE TO OTHER GOV'TS | 876 | 979 | 936 | 309 | 343 |
| DUE TO OTHER FUNDS | - | - | - | - | 159 |
| TOTAL LIABILITIES | 903 | 1,053 | 1,171 | 1,135 | 762 |
| FUND BALANCES | | | | | |
| RESERVED | 27 | 44 | 43 | 44 | 17 |
| UNRESERVED | 2,426 | 1,403 | 959 | 845 | 663 |
| TOTAL FUND BALANCES | 2,453 | 1,447 | 1,002 | 889 | 680 |
| TOTAL LIABILITIES & FUND BALANCE | 3,356 | 2,500 | 2,173 | 2,024 | 1,442 |

CITY OF COHOES
WATER & SEWER FUNDS - INCOME STATEMENT
(IN THOUSANDS)

| | <u>2022</u> | <u>2021</u> | <u>2020</u> | <u>2019</u> | <u>2018</u> |
|---|--------------|--------------|--------------|--------------|--------------|
| REVENUES | | | | | |
| DEPARTMENTAL INCOME | 4,459 | 4,528 | 4,339 | 4,157 | 3,990 |
| OTHER INCOME | 46 | 41 | 54 | 57 | 87 |
| TOTAL REVENUES | 4,505 | 4,569 | 4,393 | 4,214 | 4,077 |
| EXPENDITURES | | | | | |
| GENERAL GOV'T SUPPORT | 57 | 52 | 52 | 43 | 42 |
| HOME & COMMUNITY SERVICES | 3,157 | 2,786 | 2,374 | 2,349 | 2,390 |
| EMPLOYEE BENEFITS | 486 | 472 | 579 | 458 | 471 |
| DEBT SERVICE | 763 | 831 | 1,014 | 1,023 | 1,039 |
| TOTAL EXPENDITURES | 4,463 | 4,141 | 4,019 | 3,873 | 3,942 |
| OTHER | | | | | |
| TRANSFERS IN (OUT) | 964 | 18 | (262) | (132) | (132) |
| INCREASE(DECREASE) IN FUND BALANCE | 1,006 | 446 | 112 | 209 | 3 |

CITY OF COHOES
HISTORICAL EXPENDITURES

| | TOTAL | % | GENERAL | WATER | SEWER | LIBRARY |
|--------------------|------------|-------|-----------|---------|-----------|---------|
| SALARIES | | | | | | |
| 2001 | 6,940,741 | 44.9% | 6,235,935 | 349,900 | 242,452 | 112,454 |
| 2002 | 7,254,981 | 46.7% | 6,532,926 | 379,511 | 224,823 | 117,721 |
| 2003 | 7,736,757 | 46.5% | 7,008,817 | 444,169 | 160,781 | 122,990 |
| 2004 | 7,791,488 | 43.5% | 6,964,010 | 479,466 | 218,256 | 129,736 |
| 2005 | 8,139,545 | 44.1% | 7,198,914 | 529,061 | 276,939 | 134,631 |
| 2006 | 8,532,225 | 44.2% | 7,641,354 | 463,545 | 294,681 | 132,645 |
| 2007 | 8,790,609 | 43.9% | 7,836,446 | 517,587 | 308,595 | 127,981 |
| 2008 | 9,116,895 | 43.6% | 8,126,242 | 531,283 | 325,196 | 134,174 |
| 2009 | 9,260,148 | 45.0% | 8,480,367 | 436,219 | 213,982 | 129,579 |
| 2010 | 9,139,560 | 44.3% | 8,371,198 | 440,631 | 178,564 | 149,167 |
| 2011 | 9,048,220 | 42.9% | 8,388,401 | 410,402 | 140,441 | 108,976 |
| 2012 | 9,077,027 | 43.0% | 8,410,630 | 400,083 | 144,077 | 122,237 |
| 2013 | 8,919,474 | 41.0% | 8,284,192 | 351,446 | 160,499 | 123,337 |
| 2014 | 9,174,351 | 42.4% | 8,442,276 | 433,055 | 173,865 | 125,155 |
| 2015 | 9,551,574 | 41.8% | 8,713,141 | 507,580 | 186,131 | 144,722 |
| 2016 | 9,363,765 | 42.2% | 8,708,068 | 408,722 | 159,319 | 87,656 |
| 2017 | 9,547,856 | 41.5% | 8,930,250 | 368,863 | 164,412 | 84,331 |
| 2018 | 9,781,280 | 41.8% | 9,161,611 | 392,271 | 145,263 | 82,135 |
| 2019 | 9,898,040 | 42.3% | 9,225,526 | 416,625 | 172,800 | 83,089 |
| 2020 | 10,033,092 | 42.1% | 9,284,502 | 497,069 | 182,772 | 68,729 |
| 2021 | 9,626,669 | 40.4% | 8,824,743 | 504,783 | 226,412 | 70,731 |
| 2022 | 10,228,256 | 39.8% | 9,422,789 | 535,648 | 188,579 | 81,239 |
| EQUIPMENT | | | | | | |
| 2001 | 423,260 | 2.7% | 423,260 | 0 | 0 | 0 |
| 2002 | 358,392 | 2.3% | 358,392 | 0 | 0 | 0 |
| 2003 | 300,496 | 1.8% | 300,496 | 0 | 0 | 0 |
| 2004 | 356,476 | 2.0% | 356,476 | 0 | 0 | 0 |
| 2005 | 246,534 | 1.3% | 246,534 | 0 | 0 | 0 |
| 2006 | 332,055 | 1.7% | 332,055 | 0 | 0 | 0 |
| 2007 | 301,328 | 1.5% | 301,328 | 0 | 0 | 0 |
| 2008 | 451,229 | 2.2% | 451,229 | 0 | 0 | 0 |
| 2009 | 475,617 | 2.3% | 475,617 | 0 | 0 | 0 |
| 2010 | 453,703 | 2.2% | 453,703 | 0 | 0 | 0 |
| 2011 | 529,969 | 2.5% | 529,969 | 0 | 0 | 0 |
| 2012 | 495,265 | 2.3% | 495,265 | 0 | 0 | 0 |
| 2013 | 328,832 | 1.5% | 328,832 | 0 | 0 | 0 |
| 2014 | 418,785 | 1.9% | 418,785 | 0 | 0 | 0 |
| 2015 | 762,379 | 3.3% | 762,379 | 0 | 0 | 0 |
| 2016 | 667,138 | 3.0% | 667,138 | 0 | 0 | 0 |
| 2017 | 1,066,979 | 4.6% | 1,066,979 | 0 | 0 | 0 |
| 2018 | 444,979 | 1.9% | 444,979 | 0 | 0 | 0 |
| 2019 | 508,390 | 2.2% | 508,390 | 0 | 0 | 0 |
| 2020 | 717,498 | 3.0% | 717,498 | 0 | 0 | 0 |
| 2021 | 912,066 | 3.6% | 912,066 | 0 | 0 | 0 |
| 2022 | 1,748,397 | 6.8% | 1,748,397 | 0 | 0 | 0 |
| CONTRACTUAL | | | | | | |
| 2001 | 3,834,194 | 24.8% | 2,916,299 | 214,835 | 647,467 | 55,593 |
| 2002 | 3,585,801 | 23.1% | 2,480,147 | 237,936 | 814,458 | 53,260 |
| 2003 | 3,785,653 | 22.8% | 2,712,467 | 254,619 | 766,954 | 51,613 |
| 2004 | 4,232,459 | 23.6% | 2,848,911 | 307,217 | 1,024,911 | 51,420 |
| 2005 | 4,377,017 | 23.7% | 2,926,518 | 359,925 | 1,042,989 | 47,585 |
| 2006 | 4,545,973 | 23.6% | 2,818,517 | 438,135 | 1,242,595 | 46,726 |
| 2007 | 5,029,538 | 25.1% | 3,329,950 | 454,748 | 1,196,912 | 47,928 |
| 2008 | 5,392,591 | 25.8% | 3,565,052 | 448,880 | 1,323,125 | 55,534 |
| 2009 | 4,908,722 | 23.8% | 3,180,044 | 380,214 | 1,264,254 | 84,210 |
| 2010 | 4,710,176 | 22.8% | 3,055,636 | 354,519 | 1,219,321 | 80,700 |
| 2011 | 4,934,166 | 23.4% | 3,260,899 | 460,202 | 1,141,020 | 72,045 |
| 2012 | 4,515,557 | 21.4% | 2,828,092 | 411,595 | 1,211,276 | 64,594 |
| 2013 | 5,360,978 | 24.7% | 3,500,349 | 505,540 | 1,300,411 | 54,678 |
| 2014 | 4,888,916 | 22.6% | 3,048,016 | 488,505 | 1,292,269 | 60,126 |
| 2015 | 5,097,523 | 22.3% | 3,328,688 | 386,142 | 1,327,577 | 55,116 |
| 2016 | 4,708,164 | 21.2% | 2,932,389 | 415,214 | 1,294,828 | 65,733 |
| 2017 | 5,129,642 | 22.3% | 3,277,998 | 356,879 | 1,414,386 | 80,379 |
| 2018 | 5,620,106 | 24.0% | 3,638,159 | 439,278 | 1,454,938 | 87,731 |
| 2019 | 5,420,657 | 23.2% | 3,513,368 | 467,047 | 1,369,230 | 71,012 |
| 2020 | 5,537,506 | 23.2% | 3,718,940 | 476,339 | 1,270,266 | 71,961 |
| 2021 | 5,742,089 | 24.1% | 3,554,493 | 601,571 | 1,502,109 | 83,917 |
| 2022 | 5,901,340 | 23.0% | 3,399,195 | 634,543 | 1,797,975 | 69,627 |

CITY OF COHOES
HISTORICAL EXPENDITURES

| | TOTAL | % | GENERAL | WATER | SEWER | LIBRARY |
|--------------------------|------------|-------|------------|-----------|-----------|---------|
| EMPLOYEE BENEFITS | | | | | | |
| 2001 | 2,442,184 | 15.8% | 2,166,247 | 166,250 | 101,003 | 8,684 |
| 2002 | 2,439,822 | 15.7% | 2,111,496 | 188,268 | 131,160 | 8,898 |
| 2003 | 2,949,596 | 17.7% | 2,636,635 | 181,728 | 121,817 | 9,416 |
| 2004 | 3,706,807 | 20.7% | 3,374,693 | 188,868 | 133,552 | 9,894 |
| 2005 | 3,751,176 | 20.3% | 3,354,044 | 218,304 | 152,795 | 26,033 |
| 2006 | 3,781,023 | 19.6% | 3,371,713 | 235,403 | 142,324 | 31,583 |
| 2007 | 3,989,067 | 19.9% | 3,584,903 | 228,122 | 142,893 | 33,149 |
| 2008 | 4,148,083 | 19.9% | 3,745,767 | 217,943 | 149,715 | 34,658 |
| 2009 | 4,200,034 | 20.4% | 3,767,971 | 227,552 | 156,342 | 48,170 |
| 2010 | 4,588,842 | 22.3% | 4,144,115 | 236,392 | 154,555 | 53,780 |
| 2011 | 4,886,017 | 23.2% | 4,489,327 | 218,126 | 136,569 | 41,995 |
| 2012 | 5,094,897 | 24.2% | 4,682,532 | 227,042 | 144,081 | 41,242 |
| 2013 | 5,361,959 | 24.7% | 4,940,561 | 244,626 | 132,580 | 44,192 |
| 2014 | 5,399,626 | 25.0% | 4,955,830 | 259,157 | 137,761 | 46,878 |
| 2015 | 5,892,921 | 25.8% | 5,390,257 | 289,748 | 165,397 | 47,519 |
| 2016 | 5,757,097 | 26.0% | 5,267,418 | 280,855 | 167,170 | 41,655 |
| 2017 | 5,696,686 | 24.8% | 5,229,225 | 265,261 | 161,118 | 41,082 |
| 2018 | 5,963,950 | 25.5% | 5,447,473 | 282,694 | 188,756 | 45,027 |
| 2019 | 5,994,025 | 25.6% | 5,491,262 | 283,522 | 174,794 | 44,448 |
| 2020 | 5,944,011 | 24.9% | 5,322,067 | 283,179 | 296,107 | 42,658 |
| 2021 | 6,128,132 | 25.7% | 5,614,885 | 290,350 | 181,639 | 41,258 |
| 2022 | 6,245,074 | 24.3% | 5,716,071 | 296,669 | 189,429 | 42,906 |
| DEBT SERVICE | | | | | | |
| 2001 | 1,827,045 | 11.8% | 1,011,034 | 575,332 | 240,679 | 0 |
| 2002 | 1,880,679 | 12.1% | 1,083,549 | 586,378 | 230,752 | 0 |
| 2003 | 1,864,154 | 11.2% | 944,794 | 673,842 | 245,518 | 0 |
| 2004 | 1,832,083 | 10.2% | 976,911 | 607,439 | 247,733 | 0 |
| 2005 | 1,924,165 | 10.4% | 1,004,032 | 682,958 | 237,175 | 0 |
| 2006 | 2,105,532 | 10.9% | 1,069,125 | 737,310 | 299,097 | 0 |
| 2007 | 1,907,857 | 9.5% | 934,498 | 700,712 | 272,647 | 0 |
| 2008 | 1,778,117 | 8.5% | 840,816 | 682,707 | 254,594 | 0 |
| 2009 | 1,747,429 | 8.5% | 823,632 | 611,535 | 312,262 | 0 |
| 2010 | 1,727,163 | 8.4% | 875,113 | 548,715 | 303,335 | 0 |
| 2011 | 1,670,586 | 7.9% | 824,034 | 547,624 | 298,928 | 0 |
| 2012 | 1,903,940 | 9.0% | 971,928 | 603,208 | 328,804 | 0 |
| 2013 | 1,762,936 | 8.1% | 887,485 | 569,795 | 305,656 | 0 |
| 2014 | 1,756,068 | 8.1% | 840,632 | 640,416 | 275,020 | 0 |
| 2015 | 1,556,332 | 6.8% | 518,892 | 755,909 | 281,531 | 0 |
| 2016 | 1,678,899 | 7.6% | 583,202 | 810,975 | 284,722 | 0 |
| 2017 | 1,559,022 | 6.8% | 543,406 | 725,790 | 289,826 | 0 |
| 2018 | 1,568,879 | 6.7% | 529,633 | 734,675 | 304,571 | 0 |
| 2019 | 1,569,491 | 6.7% | 584,575 | 709,791 | 275,125 | 0 |
| 2020 | 1,600,391 | 6.7% | 586,660 | 725,805 | 287,926 | 0 |
| 2021 | 1,407,044 | 5.9% | 575,639 | 514,363 | 317,041 | 0 |
| 2022 | 1,556,099 | 6.1% | 793,307 | 462,139 | 300,653 | 0 |
| TOTAL | | | | | | |
| 2001 | 15,467,424 | | | | | |
| 2002 | 15,519,675 | | | | | |
| 2003 | 16,636,656 | | | | | |
| 2004 | 17,919,313 | | | | | |
| 2005 | 18,438,437 | | | | | |
| 2006 | 19,296,808 | | | | | |
| 2007 | 20,018,399 | | | | | |
| 2008 | 20,886,915 | | | | | |
| 2009 | 20,591,950 | | | | | |
| 2010 | 20,619,444 | | | | | |
| 2011 | 21,068,958 | 2.2% | | | | |
| 2012 | 21,086,686 | 0.1% | | | | |
| 2013 | 21,734,179 | 3.1% | | | | |
| 2014 | 21,637,746 | -0.4% | | | | |
| 2015 | 22,860,729 | 5.7% | | | | |
| 2016 | 22,175,064 | -3.0% | | | | |
| 2017 | 23,000,185 | 3.7% | 19,047,858 | 1,716,793 | 2,029,742 | 205,792 |
| 2018 | 23,379,194 | 1.6% | 19,221,855 | 1,848,918 | 2,093,528 | 214,893 |
| 2019 | 23,390,604 | 0.0% | 19,323,120 | 1,876,965 | 1,991,950 | 198,549 |
| 2020 | 23,832,498 | 1.90% | 19,629,666 | 1,982,413 | 2,037,071 | 183,348 |
| 2021 | 23,816,001 | 0.1% | 19,481,828 | 1,911,067 | 2,227,200 | 195,907 |
| 2022 | 25,679,165 | 7.82% | 21,079,758 | 1,928,999 | 2,476,636 | 193,772 |

FRINGES ARE 35% OF SALARIES IN 2001

FRINGES ARE 61% OF SALARIES IN 2022

2

ORDINANCE NO. 2 FOR THE YEAR 2023

**AN ORDINANCE AUTHORIZING THE
RESURFACING AND/OR REPAVING OF
CERTAIN STREETS IN THE CITY OF COHOES**

WHEREAS, City of Cohoes Charter Section C3-2 authorizes the Common Council, by Ordinance, to provide for the making of any street improvement, including the resurfacing and/or repaving of streets; and

WHEREAS, the Commissioner of Public Works has made certain recommendations regarding the streets he believes are in need of resurfacing and/or repaving; and

WHEREAS, the Common Council has reviewed the recommendations and now desires to authorize the resurfacing and/or repaving of certain streets,

NOW, THEREFORE, the City of Cohoes in Common Council convened ordains as follows:

Section 1. The Commissioner of Public Works is hereby authorized to resurface and/or repave the streets listed on the attached Schedule A as soon as practicable, weather permitting, and subject to budgetary restrictions.

Section 2. The cost of such resurfacing and/or repaving of the streets listed on the attached Schedule A shall be paid from funds provided by the annual budget as permitted by City of Cohoes Charter Section C3-2 and/or funds provided by New York State through the Consolidated Local Street and Highway Improvement Program, the Extreme Winter Recovery Program, the PAVE-NY Program and/or other available funding.

Section 3. This Ordinance shall take effect immediately.

Approved as to form this 27th day of April, 2023.

Brian S. Kremer
Corporation Counsel

Ordinance No. 2 for the Year 2022

April 27, 2023

Page 2

Engrossed and signed by the President of the Common Council and attested by the Clerk of the Common Council this _____ day of April, 2023.

Clerk

President

I hereby approve the foregoing Resolution of the Common Council.

Date

William T. Keeler
Mayor of the City of Cohoes, New York

| FIRST WARD | Milled | Paved |
|--|---------------|--------------|
| Division Street (rollover) (National Grid 2024) | | |
| Egbert Street (rollover) (National Grid 2024) | | |
| Garner Street (rollover) (National Grid 2023) | | |
| Hamilton Place (rollover) (National Grid 2024) | | |
| Jay Street (rollover) (partial National Grid repair 2024) | | |
| Maiden Lane- Orchard Street (rollover) | | |
| North Reservoir (rollover) (National Grid 2024) | | |
| Reservoir (Sunset Park) (rollover)(National Grid 2024) | | |
| Vliet Street (rollover) (National Grid 2023 and Phase II Sewer) will crossover into 2024 | | |
| West Street (rollover) | | |
| | | |
| SECOND WARD | | |
| Broadway (National Grid 2023) | | |
| Carlton Ave (included in both second and fourth ward) | | |
| Fulton Street (rollover) | | |
| Grant Street (National Grid 2023) | | |
| Hart Street | | |
| High Street (rollover) | | |
| Howard Street (Main to Mohawk) (Construction Plans & DRI) | | |
| Imperial Ave (National Grid 2023) | | |
| Main Street (Columbia to White)(National Grid 2024/5?) | | |
| Newomb Street | | |
| Olmstead Street | | |
| Trull Street (included in both second and fourth ward) | | |
| Vine Sreet | | |
| White Street, Mohawk to Main (Contributing CHIPS) (rollover) | | |
| Younglove Ave (rollover) (National Grid 2023) | | |
| | | |
| THIRD WARD | | |
| 1st Street (South of Bridge Ave) | | |
| 3rd Street (NG) (South of Bridge Ave) | | |

| | | |
|--|--|--|
| Bleeker Street | | |
| Central Avenue | | |
| Columbia, James Street to Sandusky (Part of Columbia Street Phase II Sewer Separation Project) | | |
| George Street (rollover) | | |
| Lancaster Street, South of Columbia (rollover) | | |
| Linden & Short Street (on the list from last year) | | |
| Maple Ave (NG) | | |
| Newark, Sandusky to St Rita Lane (Part of Columbia Street Phase II Sewer Separation Project) | | |
| Sandusky (Part of Columbia Street Phase II Sewer Separation Project) | | |
| Saratoga (Including Edsel Place) (rollover) (Revitalization project 2024/5) | | |
| | | |
| <u>FOURTH WARD</u> | | |
| Amity Street (2023 National Grid) | | |
| Charles Street (Part of Stormwater separation) | | |
| Cherry Street | | |
| Hemple Place (rollover) | | |
| James Street (2023 NG and Culvert) | | |
| Kensington Square | | |
| Mann Avenue (Johnston to Columbia) (rollover) (Columbia St Phase II) | | |
| Maple Lane (rollover) | | |
| Meadowlark Drive | | |
| Morningside and Fox Hollow (rollover) | | |
| Western Avenue (Jefferson to St. Agnes Hgwy)(rollover) | | |
| Willowbrook (rollover) | | |
| Wilmer Avenue (rollover) | | |
| | | |
| <u>FIFTH WARD</u> | | |
| 4th Street (on the list from last year) | | |
| Bullock (Pleasant to Dartmouth) (On the list from last year) | | |
| Cottage Ave | | |
| Dartmouth Street | | |
| Dudley Ave (National Grid 2023) | | |

| | | |
|--|--|--|
| Edward Street | | |
| Harvard Street (on the list from last year) | | |
| Jennings Place (on the list from last year) | | |
| Masten Avenue (Suprenant Way to Columbia) (rollover) (columbia St. Phase II) | | |
| McDonald Drive (Deerfield to North 3rd) (on the list from last year) | | |
| Miller Avenue (on the list from last year) | | |
| Muzurki Court | | |
| Springhollow Drive | | |
| Suprenant Way (rollover) | | |
| Vliet Street (Bikepath to Baker Ave)(collapsed sewer basins) (on the list from last year)(NG 2023) | | |
| Wertime Court | | |
| | | |
| <u>SIXTH WARD</u> | | |
| 1st Street (North of Bridge) | | |
| 3rd Street (North of Bridge) | | |
| Breslin Ave (NG) | | |
| Clarke Ave (on the list from last year) | | |
| Continental Ave | | |
| Hudson Ave (NG) (included in both third and sixth ward) | | |
| Jackson Ave (on the list from list) | | |
| Melville Ave (NG) | | |
| Myrtle Ave (3rd Street to VS School) (NG) | | |
| Oliver St. (on the list from last year) | | |
| Pershing Ave (on the list from last year) | | |
| Rensselaer Ave | | |
| Washington Ave (NG) | | |
| | | |
| <u>MISC.</u> | | |
| Walking paths @ Veterans Memorial Park (McElwain Ave and Cherry Street entrances) | | |

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4

RESOLUTION NO. 25 OF THE YEAR 2023

A RESOLUTION ACCEPTING A GRANT FROM NATIONAL GRID'S URBAN CENTER/COMMERCIAL DISTRICT REVITALIZATION PROGRAM FOR THE SARATOGA STREET PEDESTRIAN ACCESSIBILITY AND COMMERCIAL CORRIDOR ENHANCEMENTS PROJECT

WHEREAS, the City has been awarded a \$250,000 grant from National Grid's Urban Center/Commercial District Revitalization Program for the Saratoga Street Pedestrian Accessibility and Commercial Corridor Enhancements Project; and

WHEREAS, this project will upgrade infrastructure and accessibility along the 1.8-mile thoroughfare of Saratoga Street and enhance safety, improve the business corridor, promote sustainability and include innovative green infrastructure, energy infrastructure, and electric vehicle charging stations.

NOW, THEREFORE, BE IT:

RESOLVED, that the City is authorized and directed to accept grant funds from National Grid's Urban Center/Commercial District Revitalization Program in the amount of \$250,000.00 for the Saratoga Street Pedestrian Accessibility and Commercial Corridor Enhancements Project; and be it further

RESOLVED, that the Mayor is hereby authorized to execute an agreement for same upon approval as to form by the Corporation Counsel.

Approved as to form this 27th day of April, 2023

Brian S. Kremer
Corporation Counsel

Resolution No. 25 for the Year 2023

April 27, 2023

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Clerk

President

I hereby approve the foregoing Resolution of the Common Council.

Date

William T. Keeler
Mayor of the City of Cohoes, New York

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RESOLUTION NO. 26 FOR THE YEAR 2023

**A RESOLUTION ADOPTING A GRIEVANCE PROCEDURE PURSUANT TO
40 C.F.R. PARTS 5 AND 7 FOR THE PROMPT AND FAIR
RESOLUTION OF COMPLAINTS**

WHEREAS, the City received a \$2.5 million grant from the Environmental Protection Agency (the EPA) for Phase I of the Water Treatment Plant rehabilitation project; and

WHEREAS, to comply with the EPA's requirements, the City must adopt a grievance procedure that ensures the prompt and fair resolution of complaints alleging violations of 40 C.F.R. Parts 5 and 7.

NOW, THEREFORE, BE IT

RESOLVED, that City Council hereby adopts the attached grievance procedure for complaints alleging violations of 40 C.F.R. Parts 5 and 7; and be it further

RESOLVED, that this Resolution shall take effect immediately.

Approved as to form this 27th day of April, 2023

Brian S. Kremer
Corporation Counsel

Resolution No. 26 for the Year 2023
April 27, 2023
Page 2

Engrossed and signed by the President of the Common Council and attested by the Clerk of the Common Council this _____ day of April, 2023.

Clerk

President

I hereby approve the foregoing Resolution of the Common Council.

Date

William T. Keeler
Mayor of the City of Cohoes, New York

EPA Grievance Procedure

In compliance with 40 C.F.R., Parts 5 and 7, the City of Cohoes (City) has established a grievance procedure to ensure prompt and fair resolution of complaints alleging discrimination on the basis of race, color, national origin, sex, gender, disability and age in a program or activity receiving Environmental Protection Agency financial assistance.

The grievance procedure provides a process for filing a timely complaint to the proper authority and describes the process that will be used to investigate and resolve the complaint.

A person (or the authorized representative of a person) who believes that they or a class of persons have been discriminated against on the basis of race, color, national origin, sex, gender, disability or age in a program or activity receiving Environmental Protection Agency federal assistance may file a complaint with Brian S. Kremer, Corporation Counsel, who is designated as the Civil Rights Coordinator.

In order to have a complaint considered for investigation under this procedure, the complainant shall file the complaint no later than 180 calendar days after the date(s) of the alleged act(s) of discrimination.

The complaint shall be in writing and signed by the complainant or the complainant's representative and shall include contact information for the complainant or their representative.

The complaint shall specify with as much detail as possible:

- The actions or inactions by the City that support an alleged violation of 40 CFR, Part 5 or 7;
- The alleged discrimination that did or will result from such actions or inactions;
- The identity of the person(s) harmed or potentially harmed by the alleged discrimination; and
- The section of 40 CFR, Part 5 or 7, that was violated.

The Corporation Counsel may request additional information from the complainant if needed to assist with meeting the complaint requirements listed above. Appropriate assistance shall be provided to individuals with disabilities and individuals with limited English proficiency.

All written complains shall be addressed to:

City of Cohoes
Office of the Corporation Counsel
City Hall
97 Mohawk Street
Cohoes, NY 12047

All complaint submittals are to be logged by the Corporation Counsel or his/her designee.

Upon receipt of a complaint and any additional information supporting or otherwise associated with the complaint, a case file shall be established containing all documents and information pertaining to the complaint and an initial review of the case shall be conducted.

The Corporation Counsel, based on information in the complaint submittal and other information available, shall determine if there is jurisdiction to pursue the matter and the complaint submittal contains sufficient merit to warrant further investigation. A complaint shall warrant further investigation unless:

1. It clearly appears on its face to be frivolous or trivial;
2. Within the time allotted for making the determination of jurisdiction and investigative merit, the City reaches an agreed resolution with the complainant;
3. Within the time allotted for making the determination of jurisdiction and investigative merit, the complainant withdraws the complaint; or
4. The complaint was not submitted within the time limit set forth above.

Within 14 calendar days of receipt of the complaint submittal, the Corporation Counsel shall inform the complainant if the complaint has or has not been accepted for further investigation. If it is determined that further investigation is not warranted, the reason for such determination shall be recorded in the case file.

If the Corporation Counsel determines the complaint submittal warrants further investigation, he/she shall review the alleged facts to determine the course of the investigation. The investigation may include interviews of City employees, other relevant witnesses, or others named in the complaint. Relevant City employees shall make themselves available as necessary.

The Corporation Counsel shall issue a report and determination on whether the City violated 40 CFR, Part 5 or 7. The Corporation Counsel shall prepare a written report of the investigation that shall include a narrative of the incident, an identification of individuals interviewed and evidence reviewed, and findings and a determination. The report and determination shall be placed in the complaint file.

Within 180 calendar days of receiving the complaint that warranted investigation, the City shall notify the complainant in writing of the findings of the investigation and the recommendations for resolution. The preponderance of the evidence standard will be applied in the investigation of the complaint.

The City will not intimidate or retaliate against any complainant. Such actions are prohibited by this grievance procedure.

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RESOLUTION NO. 27 FOR THE YEAR 2023

**A RESOLUTION APPROVING A CONTRACT WITH
GARLAND/DBS, INC. FOR THE CITY HALL ROOF
RESTORATION PROJECT PHASE I**

WHEREAS, the roof to City Hall is in dire need of restoration (the City Hall Roof Restoration Project); and

WHEREAS, the City, pursuant to its procurement policy and New York State Law, may purchase items and enter into contracts through cooperative arrangements; and

WHEREAS, the price for the City Hall Roof Restoration Project Phase I was determined by the Master Intergovernmental Cooperative Purchasing Agreement (MICPA) with Racine County, WI and OMNIA Partners, Public Sector (U.S. Communities), a cooperative arrangement; and

WHEREAS the Board of Managers has approved the contract with Garland/DBS, Inc. for the City Hall Roof Restoration Project Phase I for the sum of \$1,549,734.00 subject to Common Council approval.

NOW, THEREFORE, BE IT

RESOLVED, that a contract with Garland/DBS, Inc. for the City Hall Roof Restoration Project Phase I for the sum of \$1,549,734.00 is hereby approved and the Mayor is hereby authorized to sign an agreement for same upon approval as to form by the Corporation Counsel; and be it further

RESOLVED, that this Resolution shall take effect immediately.

Approved as to form this 27th day of April, 2023

Brian S. Kremer
Corporation Counsel

Resolution No. 27 for the Year 2023
April 27, 2023
Page 2

Engrossed and signed by the President of the Common Council and attested by the Clerk of the Common Council this _____ day of April, 2023.

Clerk

President

I hereby approve the foregoing Resolution of the Common Council.

Date

William T. Keeler
Mayor of the City of Cohoes, New York

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