

1. 10:00 A.M. Board Of Managers Meeting
Agenda:

1. Accept and open bids received for Mohawk Hudson Bike Trail Green Infrastructure Corridor Project
2. Approve a contract w/CDTA for Bike Share for \$12,500
3. Approve letting of bids for Remsen St Phase III
4. Award chemical bids (updated to reflect gallon price)

Documents:

[BIDDERS.PDF](#)
[BIDREMSENST.PDF](#)
[CDTACYCLESERVICES.PDF](#)

CITY OF COHOES
 FILTRATION PLANT CHEMICALS
 ITB-01-07-22
 DUE BY FEBRUARY 4, 2022 9:30 AM
 OPENING: FEBRUARY 7, 2022 10:00 AM
 BIDDERS

BIDDER NAME/ADDRESS	CHEMICAL	OFFERED YES/NO	UNIT COST
Shannon Chemical Corporation Post Office Box 376 Malvern, PA 19355	Chlorine (bulk)		-----
	Sodium Permanganate (55 gal drums)		19.85 gal
	Orthophosphate (30 gal drums)		17.37 gal
	Copper Sulfate		-----
	PCH-180		-----
	Additional Cost (Dep)		
	Delivery Charge		
Kuehne Chemical Co., Inc. 86 North Hackensack Ave. Kearny, NJ 07032	Chlorine (bulk)		5.00 gal
	Sodium Permanganate (55 gal drums)		
	Orthophosphate (30 gal drums)		
	Copper Sulfate		
	PCH-180		
	Additional Cost (dep)		
	Delivery Charge		
Holland Company, Inc. 153 Howland Ave. Adams, MA 01220-1199	Chlorine (bulk)		
	Sodium Permanganate (55 gal drums)		
	Orthophosphate (30 gal drums)		
	Copper Sulfate		2.20 gal
	PCH-180		
	Additional Cost (dep)		
	Delivery Charge		
Slack Chemical Co., Inc. PO Box 30 465 South Clinton Street Carthage, NY 13619	Chlorine (bulk)		1.37.379 gal
	Sodium Permanganate (55 gal drums)		10.24
	Orthophosphate (30 gal drums)		11.86 gallon
	PCH-180		2.40
	Additional Cost (dep)		
	Delivery Charge		50.00
Surpass Chemical Company, Inc. 1254 Broadway Albany, NY 12204-2623	Chlorine (bulk)		1.282
	Sodium Permanganate (55 gal drums)		
	Copper Sulfate		
	PCH-180		
	Additional Cost (dep)		
	Delivery Charge		51.50

Yando, Lori

From: Seman-Graves, Joseph
Sent: Wednesday, February 16, 2022 9:43 AM
To: Yando, Lori
Cc: Keeler, William T. - Mayor; Durocher, Michael J.
Subject: BOM Agenda Item Request
Attachments: BOM Agenda Item_Remsen Street Phase III BID Authorization.pdf

Good morning Lori,

Please see the attached BOM agenda item request for the authorization to publicize a BID document for construction activities along Remsen Street from Howard to Columbia.

Thanks, and reach out should you have any questions.

Best,
Joe

Joseph Seman-Graves

City Planner
City of Cohoes
97 Mohawk Street
Cohoes, NY 12047
518-233-2130 ext. 130
518-233-2162 - Fax
jseman-graves@ci.cohoes.ny.us
<http://www.ci.cohoes.ny.us>

REQUEST FOR AGENDA ITEM
Legislative Request / BOM Request

Legislative Request _____ BOM Request ___x

Date 2/16/2022

Department Building & Planning

Contact Person Joe Seman-Graves

PERPOSE FOR REQUEST:

Adoption of Resolution: _____

Adoption of Local Law: _____

Adoption of Ordinance: _____

Budget Amendment: _____

Bond Approval: _____

Contract Authorization: _____

Other (Briefly Explain) Requesting approval to issue a construction Bid.

Budget Amendment (State the following)

Increase Account/Line No. _____

Decrease Account /Line No. _____

Source of Funds _____

CONTRACT AUTHORIZATION

Purchase Equipment/Supplies: _____

Lease Equipment/Supplies: _____

Professional Services: _____

Education/Training: _____

Settlement of Claim: _____

Grants:

New _____

Renewal _____

Submission Dead Line _____

Fiscal Impact in Dollars or Percentage

Federal 0

State 0

City of Cohoes 0

All back -up material has been submitted x

Explanation:

The City applied for, and was awarded funding through the 2021 Community Development Block Grant (CDBG) Program for the construction and implementation of streetscape improvements along Remsen Street from Howard Street to Columbia Street, a project that is more commonly referred to as Remsen Street Phase III.

The total cost of the Remsen Street Phase III project is \$400,000. The City will use the \$100,000 from National Grid to show matching funds for our CDBG application and use the CDBG funding to provide the 3:1 match for the National Grid funding. Under this plan, the City will be reimbursed for Remsen Street Phase III in its entirety. The City may also have to commit an amount up to and not exceeding \$30,000 in CHIPS funding towards the project, but that will be driven by unexpected construction overages. These grants have already been accepted by the Common Council.

Attached you will find the "Invitation to Bid" document that we would intend to post publically (pending BOM approval) beginning on March 7th, 2022. The invitation to Bid details a timeline for bids to be opened by the BOM on April 1st, 2022, with substantial completion of the project to be achieved on or before August 5th, 2022.

Should you have any questions please do not hesitate to contact me by email jseman-Graves@ci.cohoes.ny.us or phone at 518-233-2130.

Submitted by: Joe Seman-Graves

date 2/16/2022

SECTION 001100
INVITATION TO BID

Sealed bids for the:

CITY OF COHOES
REMSEN ST IMPROVEMENTS
PHASE III

will be received at the following address:

City of Cohoes
Attn: Joseph Seman-Graves, City Planner
97 Mohawk Street
Cohoes, New York 12047

until **9:45 AM** local time on **April 1, 2022** and then at said office publicly opened and read aloud at 10:00 AM.

The Project generally consists of the following work:

Approximately 500 linear feet of streetscape improvements along Remsen Street from the intersection of Ontario Street to Howard Street. The new streetscape will include new concrete sidewalks, resetting of salvaged brick pavers in a decorative border, new granite curbs with curbed bump outs, milling/paving, minor utility work/adjustments, signage & striping, street trees & plantings, as well as additional site amenities. The project is partially funded through a Community Development Block Grant (CDBG) from the New York State Office of Homes and Community Renewal (HCR).

A non-mandatory **pre-bid meeting** will be held on **March 10, 2022 at 10:00 AM** at City Hall Common Council Chambers.

Work shall be substantially completed and operational by **August 5, 2022** and ready for final payment by **August 19, 2022**.

Notice to Bidders:

- A. The Bidders must comply with the Federal (Davis-Bacon Act) and New York State Department of Labor Prevailing Wage Rate Schedules and conditions of employment.
- B. Minority and Women-owned Business Enterprises (MWBEs) and certified Section 3 companies in New York State are encouraged to apply.
- C. Under Article 15A, Executive Law, the State of New York is committed to providing **Minority and Women Owned Business (MWBE)** equal opportunity to participate in government contracts. The following goals have been set for this project: 13% of the contract value for MBE's and 17% of the contract value for WBE's. The successful bidder will be required to furnish an EEO policy statement, staffing plan, and reports showing the participation of various business enterprises of subcontractors and suppliers on the contract.

Bids actually received by mail or by hand after the appointed time on the date specified shall be rejected, notwithstanding that such Bid may have been placed in a mailbox or other mail receptacle regularly maintained by the United States Postal Service before such time and ordinarily in sufficient time to have been delivered on time.

Bid security in the amount of 5% of the Bid must accompany each Bid in accordance with the Instruction to Bidders.

The successful Bidder will be required to furnish a performance bond and a payment bond, each in an amount equal to 100% of the contract price. Bidders will also be required to furnish a Non-Collusive Affidavit.

The bidding and contract documents for this project will be made available on or after **Monday, March 7, 2021**, via Sharefile only. To obtain access to the Sharefile site and to register with LaBella Associates as a plan holder, bidders shall e-mail Kevin Hasselwander at khasselwander@labellapc.com and provide their company's name, address, point of contact, phone number and e-mail address.

Drawings and Specifications may also be examined at the following locations:

*Eastern Contractors Association
(Virtual Plan Room)
6 Airline Drive
Albany, NY 12205
<https://www.ecainc.org>*

*Cohoes City Hall
Clerk's Office Room # 4
97 Mohawk Street
Cohoes, NY 12047*

Please note that only bidders who obtain sets from and are registered with LaBella Associates will receive notification of Addenda.

This project is publicly funded. The Bidders must comply with the New York State Department of Labor Prevailing Wage Rate Schedule and conditions of employment.

The City of Cohoes, as Owner, reserves the right to waive any informalities or irregularities in the Bid received, or to reject any or all Bids without explanation.

By Order of: City of Cohoes

Date: March 7, 2022

END OF SECTION 001100

REQUEST FOR AGENDA ITEM
Legislative Request / BOM Request

Legislative Request ____ BOM Request x

Date 1/13/2022

Department Building & Planning

Contact Person Joe Seman-Graves

PERPOSE FOR REQUEST:

Adoption of Resolution: _____

Adoption of Local Law: _____

Adoption of Ordinance: _____

Budget Amendment: _____

Bond Approval: _____

Contract Authorization: _____

Other (Briefly Explain) Request for payment to CDTA for 2020 and 2021 CYCLE services

Budget Amendment (State the following)

Increase Account/Line No. \$12,500

Decrease Account /Line No. _____

Source of Funds _____

CONTRACT AUTHORIZATION

Purchase Equipment/Supplies: _____

Lease Equipment/Supplies: _____

Professional Services: x

Education/Training: _____

Settlement of Claim: _____

Grants:

New _____

Renewal _____

Submission Dead Line _____

Fiscal Impact in Dollars or Percentage

Federal _____

State _____

City of Cohoes __\$12,500__

All back -up material has been submitted _x_

Explanation:

In 2019, The City of Cohoes and the Cohoes Local Development Corporation both signed MOU's (attached) with the Capital District Transportation Authority (CDTA) for their services to operate the "JUMP" (aka CYCLE) bike share system in the City of Cohoes. The MOU's each respectively committed \$12,500 per year to CDTA for these services, for a total cost of \$25,000 a year.

In 2020 there were five stations in operation around the City, with 1,236 total rides being taken. The breakdown of rides per station for 2020 is as follows:

<u>HUB</u>	<u>TOTAL RIDES</u>
Remsen Street	69
Manor Ave Trail Access	346
Delaware Trail/112th St Bridge	227
Van Schaick Park	427
Cranor Park/Harmony Mills	167

The numbers for 2021 showed a decrease in overall ridership to 1,084 total trips, with the breakdown of rides per station as follows:

<u>HUB</u>	<u>TOTAL RIDES</u>
Remsen Street	82
Manor Ave Trail Access	353
Delaware Trail/112th St Bridge	174
Van Schaick Park	218
Cranor Park/Harmony Mills	134
Veteran's Park	123

In 2021, the City approached CDTA to discuss the City/LDC's contributions for the program as compared to the total ridership. At this point the City and LDC had yet to make a payment to CDTA for their services. While \$25,000 a year for these services is the standard price in the other Capital District municipalities that have BikeShare (i.e Albany, Troy, Saratoga Springs, and Schenectady), we felt at this fee was too steep for a City of our size hat has the ridership we have. CDTA understood this, and offered to

eliminate the 2019 fee of \$25,000, and to reduce the 2020 and 2021 fee by 50%. The result of this agreement would have the City and LDC paying \$12,500 respectively for CDTA's services from 2019 through 2021 (\$25,000 in total). This represents a savings of \$50,000 over this three year span as compared to the costs that were originally agreed to in the attached 2019 MOU's.

The attached invoice for the 2020 and 2021 years is for the amount of \$12,500 which I am requesting an authorization from the Board of Managers to pay.

Please take a look at the information and reach out should you have any questions.

Submitted by: Joe Seman-Graves date 1/13/2022

CUSTOMER
NUMBER
3033

12/15/2021

46240



CITY OF COHOES
COMPTROLLER'S OFFICE
97 MOHAWK ST
COHOES, NY 12047

FOR/LOCATION
REVISED YEAR 2020 & 2021 CYCLE

DESCRIPTION	ORIG BILL	ADJUSTED	PAID	AMOUNT DUE
MOU REVENUE QTY 1.00 @ 12500.00 PER EACH	12500.00	.00	.00	12500.00

INVOICE TOTAL DUE 12,500.00

1

PLEASE INCLUDE INVOICE NUMBER WITH REMITTANCE

- CDPHP
- CDTA - Carm Bosse
- Social bicycles.

MEMORANDUM OF UNDERSTANDING

BETWEEN

**THE CAPITAL DISTRICT TRANSPORTATION AUTHORITY AND THE CITY OF
Cohoes**

**REGARDING ROLES AND RESPONSIBILITIES FOR ONGOING FUNDING TO OPERATE
CDPHP *Cycle!***

THIS AGREEMENT is made between CAPITAL DISTRICT TRANSPORTATION AUTHORITY (hereinafter "CDTA") and the CITY OF Cohoes (hereinafter "the City"), (collectively, "Parties").

WHEREAS, CDTA has been operating CDPHP *Cycle!*, the Capital Region's bike-share program, for two seasons,

WHEREAS, CDTA and the City believe creating bicycle-friendly, transit-oriented environments will improve the health and quality of life within communities, while also improving their economic vitality. Both entities understand the connection between bicycle sharing (bikeshare) systems and reduced traffic congestion, provide easier access to local businesses, and increased appeal to new community members to avoid purchasing new cars.

WHEREAS, CDTA, in partnership with the City of Saratoga Springs, the City of Troy, the City of Albany, and the City of Schenectady, previously received funding from the Congestion Mitigation and Air Quality ("CMAQ") grant to begin operating CDPHP *Cycle!* which required matching funds from each municipality,

WHEREAS, CDTA has contracted with JUMP Bicycles ("JUMP") to operate the bike-share system and continues to work with them and the City to operate this new transportation option.

THEREFORE both parties mutually agree to proceed as follows:

- 1) The City will reimburse CDTA for a portion of total operating costs totalling the amount of \$12,500 by calendar end of the same year or the beginning of the next operating year of the bikeshare program, whichever comes latest, subject to City Council appropriation.
- 2) The City agrees to partake in all siting, planning, and operations discussions with CDTA and its vendor, JUMP Bicycles, regarding the bikeshare program and its operation.

CAPITAL DISTRICT TRANSPORTATION AUTHORITY

By: Carm Basile
Carm Basile, CEO

Dated: 5/28/19

CITY OF Wahoes

By: Shawn M. Morse
Shawn M. Morse, Mayor

Dated: 4/23/2019

City Council Approval Date: 2-26-19

MEMORANDUM OF UNDERSTANDING

BETWEEN

**THE CAPITAL DISTRICT TRANSPORTATION AUTHORITY AND THE CITY OF Cohoes
Local Development Corporation**

**REGARDING ROLES AND RESPONSIBILITIES FOR ONGOING FUNDING TO OPERATE
*CDPHP CYCLE!***

THIS AGREEMENT is made between CAPITAL DISTRICT TRANSPORTATION AUTHORITY (hereinafter "CDTA") and the CITY OF Cohoes Local Development Corporation (hereinafter "the LDC"), (collectively, "Parties").

WHEREAS, CDTA has been operating *CDPHP Cycle!*, the Capital Region's bike-share program, for two seasons,

WHEREAS, CDTA and the LDC believe creating bicycle-friendly, transit-oriented environments will improve the health and quality of life within communities, while also improving their economic vitality. Both entities understand the connection between bicycle sharing (bikeshare) systems and reduced traffic congestion, provide easier access to local businesses, and increased appeal to new community members to avoid purchasing new cars.

WHEREAS, CDTA, in partnership with the City of Saratoga Springs, the City of Troy, the City of Albany, and the City of Schenectady, previously received funding from the Congestion Mitigation and Air Quality ("CMAQ") grant to begin operating *CDPHP Cycle!* which required matching funds from each municipality,

WHEREAS, CDTA has contracted with JUMP Bicycles ("JUMP") to operate the bike-share system and continues to work with them and the LDC to operate this new transportation option.

THEREFORE both parties mutually agree to proceed as follows:

- 1) The LDC will reimburse CDTA for a portion of total operating costs, totalling the amount of \$12,500 by calendar end of the same year or the beginning of the next operating year of the bikeshare program, whichever comes latest, subject to City Council appropriation. This amount represents matching funds, as the City of Cohoes is providing \$12,500 for this first year of the CDPHP *Cycle!* Program. (1)
- 2) The LDC in coordination with City staff, will have the opportunity to partake in all siting, planning, and operations discussions with CDTA and its vendor, JUMP Bicycles, regarding the bikeshare program and its operation when feasible.

CAPITAL DISTRICT TRANSPORTATION AUTHORITY

By: Carm Basile

Carm Basile, CEO

Dated: 5/29/19

CITY OF COHOES LOCAL DEVELOPMENT CORPORATION

By: John E. Frainier
John E. Frainier, Chairman

Dated: 5/16/19

City Council Approval Date: 2-26-19